



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

K.E.BOARD'S FIRST GRADE ARTS AND COMMERCE COLLEGE

K.E.BOARD'S FIRST GRADE ARTS AND COMMERCE COLLEGE,

SAVADATTIROAD, SHIVAJI CIRCLE, DHARWAD

580006

www.kebdegreecollege.edu.in

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

INTRODUCTION

The K.E.Board, the iconic Board has its history dating back to 1917 pre-independence period. Many of the students of The K.E.Board took part actively in several freedom fights and are well known. To mention few of them, Late Dr. N.B.Kabbur, Shri D.P.Karmakar, Shri.K.G.Joshi, Shri.S.G.Nadiger and many others. The main aim of K.E Board is to cater the needs of poor, downtrodden people and economically weaker sections of the society.

Dharwad is called as VIDYA-KASHI of Education in Karnataka. In this city of Seven hills, in the year 1919. Late. Shri.Rodda Shrinivas Rao laid its foundations of Karnataka Education Board. In the year 2019 this institution has celebrated its Centenary. Now this college came into existence in 2003 is called K E Board's First Grade Arts and Commerce College. The visionaries like Late. Shri. G.T.Padaki, the then President and Late. Shri. N K Kulkarni who was the chairman of K.E.Boards were mainly responsible in establishing this Degree College. The college gets its strength mainly from rural areas. The aim of the college is over all development of rural based and downtrodden students.

Vision

Personality development And national progress, to be at the frontline of the nation, by Obtaining excellence, in individual's growth, sustain all round development of students, increasing IQ and AQ of students, upgrading and unfolding new vistas of knowledge for them and thus make an individual self honored and able to compete internationally and in turn to promote national progress with great sense of patriotism.

Mission

To provide congenial environment in the institution, enable staff and student to flourish through hard work and to involve everyone to their work culture.

To strive hard for student support and progression in preparing them as good citizens.

To impart quality education to the students that suffices the needs of the society.

To motivate student for instilling the feelings of deep social and national concern.

To imbibe physical, intellectual and spiritual qualities and to help the students in building their inter-dependent and inter-beneficial relationship with social entities and governmental machineries.

Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

- 1. College has a Visionary and Guiding Management.**
- 2. It has 5.39 acres of land with the built up area of 2161.41 Sq.Mts.**
- 3. College has its own goodwill ever since it has emerged under the jurisdiction of Karnatak University, Dharwad..**
- 4. College has included under 2(f).**
- 5. Has well ventilated and spacious class rooms and some of them have been upgraded with ICT enabled.**
- 6. College is supported with qualified and competent faculty members and every faculty members are strongly committed to their profession.**
- 7. College has altogether 13 class rooms, out of which 06 are vertical mobile blackboards including LCD projector, internet connectivity, computer.**
- 8. College has very active full time Physical Education Director, who motivates every student to actively involve in any of the sports activities.**
- 9. Learning resources are augmented from time to time and Librarian has facilitated with automation of library partially.**

- 10. College has established Language Laboratory, well configured computer laboratory, sufficient equipments in Geography laboratory. To enrich the course curriculum, college has established Commerce Laboratory. Further, college also has established Literary Hall which contains portraits of renowned literary personalities and also displayed their contributions.**
- 11. College is supported with 2-units of NSS, SC/ST Cell, Career Guidance and Placement Cell.**
- 12. College has 200 meter track, separate gymnasium hall, volley ball court, etc.**
- 13. College has mounted CCTV surveillance cameras in statutory points, corridors, every class rooms, laboratories, library for security and safety purpose.**
- 14. Financial Assistance from Karnataka Education Board for fee concession to economically weaker sections who are deprived of scholarships provisions from Government.**
- 15. College regularly conducts coaching classes for competitive examinations.**
- 16. The overall pass percentage is more than 95% every year.**
- 17. College has introduced YOGA, GST and Spoken English as a value added courses.**
- 18. Teachers are facilitated with well configured computer along with necessary software for recording their lecture.**
- 19. Separate room for teachers along with necessary infrastructural provisions.**
- 20. College has established Open shelf Library in the central library.**

Institutional Weakness

- 1. financial support as college is purely on a private in nature**
- 2. Limited academic flexibility as university is framing the course**

Curriculum.

- 3. Lack of practical oriented course curriculum which are affecting outgoing students for placements.**

Institutional Opportunity

- 1. To establish university certified and job oriented courses**
- 2. To introduce Value Added course on Self Defense for girl students.**
- 3. To conduct off line mode of National Seminar on NEP.**
- 4. To have MoU with Chamber of Commerce and Industries and other premier Institutions**
- 5. To install office automation software for Administrative staff.**
- 6. To conduct collaborative activities through reputed Institutions.**

Institutional Challenge

Financial constraint to pay the salary to temporary staff. Establishment of Government colleges in the near vicinity of the college and offering laptop, free admission for girl students and less fees for boys students. Lack of job opportunities due to least scope in course curriculum on practical oriented. Administrative staff become unaided soon after their retirement. Financial constraint to pay the salary to Management staff. Financial constraint for extra curricular activities as Institution has least financial scope.

CRITERIA WISE SUMMARY

Curricular Aspects

Efficacious planning of curriculum guarrantees an attainment of quality teaching besides channelizing latent Being affiliated to Karnataka University Dharwad, our college is adheres the curriculum designed by the university.

Course curriculum is designed / modified/ revised through BOS of Karnatak University consisting of senior teachers. College has encouraged every faculty members to update and upgrade academically and professionally. Given scope to staff for attending professional training and participants will be facilitated with OOD provisions. College has invited academicians, professionals, entrepreneurs, lawyers, etc., to deliver special lecture based on course curriculum. Similarly, Principal ensures the sufficient learning resources at the central library based on the curriculum. The sustained guidance and motivation to every teaching staff has proven effective teaching learning process. Almost all the teachers of the college have participated in Central Evaluation process of Karnatak University. Effective from the academic year 2020-21, Karnatak University has introduced CBCS for UG programmes. Based on the demands of the students and current trends, college has introduced 03 value added / certificate courses i.e., Yoga, GST, Spoken English during the assessment period. With the support of NSS unit college has conducted good number of special lectures and orientation programmes on cross cutting issues. Students who opted Geography has a experiential learning. The department of Geography do guide students for preparation of Project Report which is mandatory as per the prescribed syllabus. To enrich the course curriculum and facilitate infrastructural facilities including learning resources, college regularly collected feedback on course curriculum from different stakeholders and based on the feedback suggestions and analysis report, college has augmented infrastructural facilities and also learning resources. College also given ample scope to teachers for the conduct of cocurricular and extra curricular activities. Procured academic journals based on the demands of respective teachers. The implementation report is also communicate to different stakeholders from time to time.

Teaching-learning and Evaluation

College has a good track record of enrollment of students. More than 98% of the students are belonging to reserved category compared to general category. In the midst of establishment of government colleges in the near vicinity of the college, our college has sustained and retained the intake capacity and overall 57% of the students are sustained during the last five years.

The students are assessed to identify their learning levels by different mechanisms. The merit in the qualifying examinations. The performance in the initial stage of the programme including the bridge programme, unit test results, internal test results and orientations assessed through the qualitative methods can be taken as indicator of their achievement as they get admired to the programme in the institution. This level can be set as the benchmark of the student. Subsequently they can be assessed continuously through the examination results at various levels and stages, their performances in the extra-curricular and co-curricular activities throughout the programme. The assessment procedure can be in three levels like High, Average and Low. The change of the students and the levels of achievements can also be compared with the previous semester so that the advancements can be assessed and appropriate interventions can be made.

The Vision, Mission and Objectives statement clearly states that the entire process of the college is student centric and focused on their overall student's curricular development. Apart from 'Lecture Delivery Method' the institution created learning environment that keeps the students as the centre of learning and skill development.

College has 04 ICT enabled class rooms and provided training to faculty members to adopt the current trend of teaching processes. Many teachers have published recorded lectures on Youtube and college website so as to enable students to access the data.

The mentorship mechanism has helped good number of mentee to complete their graduation and many of them have continued for post graduation after their graduation. Mentors also helped and guided students to get employable at different sectors. Though most of the teachers are eager to complete their Ph.D. but college has only one faculty members conferred with Ph.D. programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and

students.

Research, Innovations and Extension

During the assessment year, college has conducted 2 seminars. College has encouraged every faculty members to actively participate and publish research articles in seminars, conferences and workshops. OOD facility and registration fees provision is extended to teachers. During the assessment period, all together 08 publications are made by the department of History.

College believes in holistic development of students by infusing academic and social knowledge. To infuse emotional and social quotient in students the institute conducts several interfaces between our students and different 'Special Parts' of society. To inculcate the social concern among students, college has supporting units like NSS, Ladies association, Prevention of Sexual Harrassment Cell, Grievance Redressal Cell, SC/ST Cell.

College has 2 NSS units. During the last five years college has conducted remarkable extension activities at different localities, villages and neighbourhood community. College has a collaborative activities with LIC of India and Yuva Brigade Dharwad. With the support of this organizations, college has conducted collaborative activities which has benefited students on personality development and coaching classes for competitive examinations, etc.

During the last five years, college has established 5 MoUs with renowned and competent Institutions i.e., (1) Vidya Poshak – Finishing School, Dharwad (2) Shri Satya Sai Seva Organisation (3)Rapsons Info World, Dharwad (4) Logic Computer Centre, Dharwad (5) Nicrom Testing Research India Ltd., Dharwad. With the help of these MoUs college has conducted some of the activities to benefit the students community to the greater extent.

Infrastructure and Learning Resources

The college came into existence in the year 2003, having 5.39 acres of land with the built up area of 2161.41 Sq.Mtrs. With the scope of esteemed Management, college has augmented necessary infrastructural facilities from

time to time.

The Governing Body of esteemed Management has provided adequate infrastructural facilities. There are totally 13 Class Rooms. 6 Class Rooms have Vertically Movable Boards and LCD projectors, Speaker are fixed in classrooms for emergency instruction to students. All the lecture halls are well ventilated, with LED bulbs, ceiling fans & litter baskets. The Campus is under surveillance of CC Camera. College has a cooperative Management, regularly visit the Institution, provide their suggestions, guidance and sanctions the requisite financial support for the augmentation of infrastructural facilities, keeping in view of the Vision and Mission of the Institution. In addition to this, Following are the various facilities available for the effective teaching learning processes.

College has a qualified and competent Physical Education Director. College has indoor games viz;, Chess, Carrom and outdoor games like; Volleyball, Kabaddi, Basketball, Cricket, Handball, throwball, kho-kho, etc. College has Sports Committee. The Committee meets twice in a year and plans the overall activities to be carried out during the academic period. The resolution made in the Sports Committee is forward to the Principal for further approval and implementation of the resolution. Physical Education Director, motivate students to actively involve in different sports activities. Physical Education Director, who is specialized coaching in Kabaddi and also he is a qualified referee.

Physical Education Director who is also well qualified in Yoga, conducts 30 hours of Yoga training sessions for both students and staff. Every day morning at 6.30am to 8.00am is the scheduled time for Yoga. Every year, only 30 students are shortlisted and train them with different asanas viz; Padmasana, Badda Padmasana, Muyurasana, Surya Namaskara, Vajrasrama, Shirasasana, etc. This has helped students who have participated and improvisation in their physical fitness.

E-Lib software is designed and developed by consulting library professionals, "e-lib" supports MARC-21 and AACR II cataloging, it has effective OPAC and also supports various technologies like RFID , Bar code and Cloud technology.

Student Support and Progression

College has well informed every students about the different scholarship provisions available through the Government Department. More than 48% of the students are the beneficiaries of Government scholarship. To enable students employable and competent enough for different competitive examinations, college has established Skill Laboratory which basically focuses on soft skills training like Tally, Resume Writing, Communication Skills, Computer Typewriting Skills, etc and similarly, college also established English language lab with licensed version of software with 12 computers. This has helped students community to update and upgrade and most of the students who all enrolled for this crash course, enabled them to prepare different competitive examinations and also progression to higher education.

College has established statutory cells and also grievance redressal cell. The suggestions and problems identified through these cells are redressed based on genuinity and priority. Our college has the track record of placement with 8% but we are contented enough that more than 58% of the outgoing students continued for higher education for PG courses.

Student Union is students' body which is primarily framed for having students' representation and engagement in various Administrative, co-curricular and extracurricular activities, and student development initiatives. Our Institute has a unique feature of Selecting the Secretary of Student Union

Our sports section is very much active. With the active role of Physical Education Director, during the assessment period, some of the students got First and Second Places in sports event at university level and 01 students is a University Blue. College has promoted good number of students to participate sports event at university, inter university and national level. During the assessment period, i.e. in the year 2018-19, colleges has organized First Zone and Inter Zonal Kabbaddi Tournament, in which 18 colleges have taken part in this event.

The college has active Alumni. This is a registered body having their own office bearers. The Alumni has maintained profiles of past students from the year 2007. Alumni are taking on active part in all the activities. Every year cash prizes are given to BA and B Com Final year achievers. This cash prize is

given by the Alumni every year.

Governance, Leadership and Management

The head of the institution is a dynamic personality, an experienced organizer and a great helping hand, who guides all the staff members for various works and respective committees in order to accomplish the desired outcome. The principal also actively participates in decision making of administrative work guiding, the non-teaching staff as well. Principal being the support for all the works that is carried out in the college in order to smooth functioning of the college.

Strategic plans for the Long-term and Short-term requirements for the holistic development of the institution are deployed In accordance with the Board of Management, Governing Council, Principal and various committees formed in the college. In academical aspects, infrastructure and other necessities, in order to equip the institution with national standards for the competitive advantage. The institution also aims at producing knowledgeable, civilized and cultured would be citizens by efficient nurturing and effective training in order to cater the requirement of the society, which also amplifies institutional vision

The Principal is the Executive Head of the institution. He is entrusted with the responsibility of managing the day to day affairs of the college. In consultation with the Governing Council Chairman, the Principal executes the academic activities and other activities. He implements the directives of the management, and university in accordance with the norms laid down.

During the assessment period college has conducted 2 professional development programmes for both teaching and non teaching staff.

Almost all the teachers have attended professional development programmes organized by University level.

During the assessment period, college has received financial assistance under MP Fund of Rs.5.0 lack for the establishment of Gymnasium.

The K. E .Board’s First Grade Arts and Commerce College IQAC system was formed in 15-03-2021.The process of quality enhancement and sustainable development was began through different strategies. the cell is functioning , planning and Executing pro-student activities working on to magnify the quality culture in its all spheres of the college activities by channelized efforts towards promoting holistic academic excellence . IQAC prepares prospective plan of development for the college and execute in a strategic plan.

Institutional Values and Best Practices

Safe and secure environment is an inevitable precondition for quality education. Keeping this in mind, the college has transformed the campus into an oasis of safety. Every corner of the premises mirrors egalitarian commitment and gender sensitive features.

The CCTV surveillance cameras are installed at vulnerable places to enable the authorities to track every event that unfolds in the campus. Strategic placement of string of cameras infers an air of danger and act as a deterrent to any unwanted behavior.

The college campus is polythene free zone which makes campus eco friendly. The papers are disposed of in the waste pit. The college has also kept separate dustbins for dry waste in almost every classroom of the college premise. The institution advises the learners not to use plastic things that are not easily dissolvable and appeals to protect the health of public.

College has got Quality Audit from KEB for Energy Audit and Pollution Control Board for Environmental Audit.

College has got its credentials for the sacrificial work and identified as Best practices i.e.,

Best Practice: 1. SCOPE FOR UNDER_PRIVILEGED STUDENTS

Best Practice-II “SAVE THE LIFE BY DONATING BLOOD”

2. PROFILE

BASIC INFORMATION

Name and Address of the College	
Name	K.E.BOARD'S FIRST GRADE ARTS AND COMMERCE COLLEGE
Address	K.E. BOARD'S FIRST GRADE ARTS AND COMMERCE COLLEGE, Savadatti Road, Shivaji Circle, DHARWAD
City	DHARWAD
State	Karnataka
Pin	580006
Website	www.kebdegreecollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M.A. Siddhanti	0836-2747813	9845073342	-	kebdegree2003@rediffmail.com
IQAC / CIQA coordinator	Roopa S Chandragiri	-	9972770115	-	roopachandragiri44@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	01-07-2003			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Karnataka	Karnataka University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	20-03-2015		View Document	
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	K.E. BOARDs FIRST GRADE ARTS AND COMMERCE COLLEGE, Savadatti Road, Shivaji Circle, DHARWAD	Urban	5.39	2161.41

ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,History Political Science Geography	36	XII or equivalent	English,Kan nada	60	60
UG	BA,History Political Science Economics	36	XII or equivalent	English,Kan nada	60	60
UG	BA,History Political Science Optional Kannada	36	XII or equivalent	English,Kan nada	30	30
UG	BA,History Political Science Optional English	36	XII or equivalent	English,Kan nada	30	30
UG	BA,History Geography Economics	36	XII or equivalent	English,Kan nada	30	30
UG	BA,History Geography Optional English	36	XII or equivalent	English,Kan nada	30	30
UG	BA,History Economics Optional Kannada	36	XII or equivalent	English,Kan nada	30	30
UG	BA,Political Science Economics Optional Kannada	36	XII or equivalent	English,Kan nada	30	30
UG	BCom,Com merce	36	XII or equivalent	English,Kan nada	175	66

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				16			
Recruited	0	0	0	0	0	0	0	0	9	7	0	16
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	6	7	0	13

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		5	1	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Self Study Report of K.E.BOARD'S FIRST GRADE ARTS AND COMMERCE COLLEGE

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	646	0	0	0	646
	Female	171	0	0	0	171
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	62	64	46	55
	Female	17	22	25	30
	Others	0	0	0	0
ST	Male	45	39	45	43
	Female	13	17	12	12
	Others	0	0	0	0
OBC	Male	401	366	355	387
	Female	171	224	236	247
	Others	0	0	0	0
General	Male	3	4	2	2
	Female	2	4	9	9
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		714	740	730	785

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>A key pillar of the National Education Policy (NEP 2020) is liberal (“holistic and multidisciplinary”) education, which sensitises students to the fundamentally interconnected nature of all human knowledge and enquiry. Given the tradition of single-disciplinary undergraduate education over the past seven decades since independence,. Education system should not deprive learners of holistic mental development associated with broad-based exposure to multiple disciplinary ways of thinking. A liberal education enables learners to develop both sides of the brain — creative/artistic and analytic — which can make learning a joyful experience. Historically, such education has been unaffordable for most students.”. NEP 2020 endorses and extrapolates this viewpoint. The Implementation of MULTI-DISCIPLINARY /INTER DISCIPLINARY in NEP is really boon to the holistic development of the future generation. A liberal education can unlock all human capacities — intellectual, aesthetic, social, physical, emotional and moral — in an integrated manner. Individuals with these characteristics will provide the bedrock for a better India and better world.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>One of the provisions of the National Education Policy 2020 (NEP 2020) is the introduction of the Academic Bank of Credit (ABC). ABC will allow students of undergraduate and postgraduate degree courses to exit the course and enter within a stipulated period. • The ABC Regulations intend to give impetus to blended learning Mode, allowing students to earn credits from various HEIs registered under this scheme and through SWAYAM, an online repository of courses. The student can earn up to 50 per cent credits from outside the college/university where she/he is enrolled for the degree/diploma programme. • • Courses undergone by the students through the online modes through National Schemes like SWAYAM, NPTEL, V-Lab etc. or of any specified university, shall also be considered for credit transfer and credit accumulation. • • Credits obtained by students by undergoing Skill-courses from Registered Higher Education Institutions offering vocational Degree or Diploma or Post Graduate Diploma or Certificate programmes are also eligible for accrual and redemption of credits through the Academic Bank of Credits.</p>

<p>3. Skill development:</p>	<p>the National Education Policy (NEP) 2020 is focused on skill development through integration for self-reliance. For making students self-reliant, the skills like translation, communication and tourism work can be developed along with diplomas and degrees. For implantation of this plan, required resources could be managed by institutions, technology and knowledge integration. Critical thinking and creativity goes hands in hand,t for this purpose, teachers need to be updated and upgraded as they are the agents of change. NEP-2020 is innovative in terms of its vision, mission and objective. It is very ambitious in terms of developing and grooming students in their full potential with multilayered knowledge and skills. For this purpose, the teachers need to be trained in terms of information and communication technology, digital teaching, pedagogy, theoretical and practical dimensions of teaching and multidisciplinary approach in teaching learning process.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>.Appropriation Integratin of Indian Knowledge system The promotion of Indian arts and culture is important not only for the nation but also for the and identities. Emphasis on music, arts, and crafts throughout all levels of school accurate inclusion of traditional Indian knowledge including tribal and other local knowledge throughout into the curriculum, across humanities, sciences, arts, crafts, and sports etc. Programmes in Indian languages, comparative literature, creative writing, arts, music, philosophy, etc. will be launched and developed across the country, and degrees including 4-year B.Ed. dual degrees will be developed in these subjects. India will expand its institutes and universities studying all classical languages and literature, with strong efforts to collect, preserve, translate, and study the tens of thousands of manuscripts that have not yet received their due attention. Sanskrit and all Indian language institutes and departments across the country will be significantly strengthened Classical language institutes will aim to be merged with universities, while maintaining their. Universities dedicated to languages will become multidisciplinary individual. Cultural awareness and expression are among the major competencies considered important to develop in children, in order to provide them with a sense of identity, belonging, as well as an appreciation of</p>

	other cultures.
5. Focus on Outcome based education (OBE):	<ul style="list-style-type: none">• A Multilingual Approach to Teaching.• A Multidisciplinary Way of Thinking.• Promoting Holistic Development.• A Polished Perspective on Examinations.• Promoting Technological Literacy.
6. Distance education/online education:	College is yet to adopt the courses running under SWAYAM and other online courses so as to enable students for employability and scope for higher education.

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
105	104	104	104	100
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
714	740	730	785	926
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
237	237	237	237	213

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
198	183	228	230	320

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
10.40	20.19	26.33	33.45	24.96

4.3

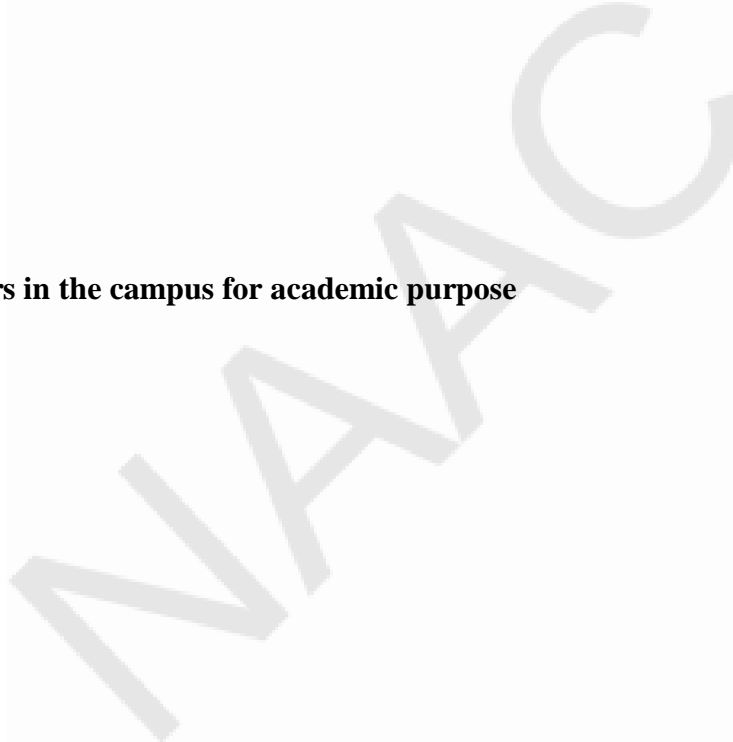
Number of Computers

Response: 33

4.4

Total number of computers in the campus for academic purpose

Response: 26



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Efficacious planning of curriculum guarantees an attainment of quality teaching besides channelizing latent Being affiliated to Karnataka University Dharwad, our college is adheres the curriculum designed by the university. Course curriculum is designed / modified/ revised through BOS of Karnatak University consisting of senior teachers.

Soon after getting the university calendar of events, Principal invites staff members with the agenda of preparation of calendar of events, analysis of previous semester end result, distribution of workload, arrangement of additional human resources by virtue of excess of workload, etc. Principal seeks departmental plans for the current academic year with regard to conduct of cocurricular and extra curricular activities, course enrichment programmes, enhancement of learning resources, conduct of special lectures, etc. This has enabled the institution to earmark some financial provisions for the conduct of cocurricular activities effectively. At the beginning of every semester, all the subject teachers are asked to prepare and submit teaching plan.

College designs Calendar of events based on the university calendar of events and also department-wise teaching plan for the efficacious delivery of course curriculum. The holistic approach is adapted to reach the students of different levels while delivering curriculum. For this effective delivery of syllabus, in addition to the conventional mode of teaching wherever syllabus demands for experimental learning, necessary learning resources are made available. Sometimes extra hours been allotted to students in addition to regular classes for gaining practical knowledge. Teachers of the different subjects utilize the different learning resources like self made notes, to deliver curriculum. For the effective delivery of

course curriculum, 04 class rooms been upgraded with ICT enabled. In addition to the conventional mode of teaching, most of the teachers engage ICT for effective delivery of course curriculum.

College has encouraged every faculty members to update and upgrade academically and professionally. Given scope to staff for attending professional training and participants will be facilitated with OOD provisions. College has invited academicians, professionals, entrepreneurs, lawyers, etc., to deliver special lecture based on course curriculum. Similarly, Principal ensures the sufficient learning resources at the central library based on the curriculum.

Every teacher instructed to submit the daily dairy on every first week of the subsequent month to the Principal and also attendance register. Principal in turn, monitors the completion of portion from time to time. Students who are regularly irregular to the classes are intimated through their parents to attend the classes so as to maintain minimum of 75% of the attendance as per the guidelines. In the case of shortage of working days due to strike, unavoidable circumstances, etc., teachers do engage extra classes. To enrich the course curriculum, some of the departments have regularly conducted special lectures, quiz competitions, group discussions, debate competitions, elocution competitions, pick and speak competitions. Students are also engaged in field work, study tours, in-house seminars, assignments, etc.

The sustained guidance and motivation to every teaching staff has proven effective teaching learning process.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to academic calendar prescribed by university for the

Conduct of CIE. The academic calendar includes commencement of classes, closure of classes, dates of examination and also schedule of co-curricular activities. Accordingly college prepares the time table for which concerned staff to prepare their teaching plans as per the university academic calendar and guidelines. The external examinations are fixed by university, on receipt of its notice, college inform the students by displaying it in the notice board. If any changes in schedule of examination is also intimated to students well in advance. Internal tests are conducted on stipulated time, after completion of syllabus students are revised with the core concepts well before semester exams, class tests are conducted by faculties. After evaluating the answer scripts, it is distributed to students and any doubts related to it are solved by the concerned teachers notifying it to students for writing correctly in future. Principal conducts the meeting for monitoring the curricular, extra-curricular activities. To keep the track record of every student, college gauges their performance through internal tests and semester end result. Based on the overall performance of the students, they are segregated as slow learners and advanced learners. Students' overall activities are tracked through regular class attendance, participation in practical sessions, active role in co-curricular and extra-curricular activities. As per the university guidelines, every student needs to maintain 75% of attendance. In view of this, at the end of every month, absentees to the classes are informed to respective parents and student to attend regular classes. The same is also notified on the college notice board. Every student must attend regular classes at the scheduled class hours without fail. Students who remain absent to the regular classes, such students need to give genuine reasons with documentary evidences. In such situation, respective subject teachers do engage extra classes and provide additional required study materials to cope up the course curriculum.

File Description	Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	01	01	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 4.68**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	70	71	33	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

In addition to the curricular, co curricular and extracurricular activities, college also conducts special events on crosscutting issues concerned to professional ethics, gender, environment and greenery initiatives. Our institution believes in moulding the students to contribute towards natural environment, social and economical aspects. It focuses on building valued based education for meeting the students to be better citizens of the nation. Referring to the cross cutting issues some of the courses highlights towards professional ethics, gender equality and environmental and sustainability aspects. Firstly, Indian constitution that marks about significance of constitution, fundamental rights, and directive principles of state policy, role of Union and State governments. Secondly, Human resource management which is mandatory paper for B.com.-III sem. is designed to develop a knowledge base of basic concepts and skills required in the management of human resources employed in business organization, types and methods of training and induction programme and lastly Environmental Science and Human Rights consists of the knowledge about

the integration of geographical study of the environment and the solution of environmental problems. It throws the light on the preservation of the eco system.

In coordination with college NSS and in collaboration with Youth Red Cross, Dharwad, Rotary Club Dharwad college regularly conducted special lectures on cross cutting issues except during the period of pandemic i.e., 2020-21.

The institution under collaboration Rotary Club, Green Good Deeds and NSS has conducted programs based on human values, gender equality and environmental aspects like Vanamahothsava, International women's day, International Yoga Day, Blood donation camp, Celebration of National youth day, New voters ID creation and voters awareness programme, City bus stand cleaning and Gandhi Jayanti celebration, Swachata Abhiyan Jatha, Drug Awareness programme in degree college students.

Likewise with Rotary club and Red Cross, Blood Donation camp, Women health and Hygiene programmes, Awareness programme on Drugs are also conducted for initiating its importance in society..

Further, in collaboration with various clubs like Lions club, Rotary Club, Azad Youth Club programmes like celebration of National integration day, Personality development programme, Celebration of world environment day, Traffic awareness programmes, District youth convention day were being conducted.

Under Career guidance and placement cell, the programmes such as, Job opportunism in Naval and Coast guard, awareness about career oriented bridge courses were being conducted for students to acquaint themselves with various career options that are available to them for selecting a right one.

The institution believes besides providing professional skills it is also necessary for community participation. By collaborating with these clubs and organizations it marks an opportunity to learn hard skills that students may not acquire in class. These clubs and organizations allow students to gather around a common cause where social interactions are crucial. It

gives ability for students to handle academic and social activities, set up new networking opportunities, build self confidence, increasing their marketability and to gain well rounded college experiences.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.97

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 4.48

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 32

File Description	Document
Institutional data in prescribed format	View Document

Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 56.2

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
714	740	730	785	926

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1425	1425	1425	1425	1275

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 83.22

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
183	217	188	189	188

File Description	Document
Institutional data in prescribed format	View Document

Catering to Student Diversity

The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The students are assessed to identify their learning levels by different mechanisms. The merit in the qualifying examinations. The performance in the initial stage of the programme including the bridge programme, unit test results, internal test results and orientations assessed through the qualitative methods can be taken as indicator of their achievement as they get admitted to the programme in the institution. This level can be set as the benchmark of the student. Subsequently they can be assessed continuously through the examination results at various levels and stages, their performances in the extra-curricular and co-curricular activities throughout the programme. The assessment procedure can be in three levels like High, Average and Low. The change of the students and the levels of achievements can also be compared with the previous semester so that the advancements can be assessed and appropriate interventions can be made.

Scale for Advanced learners

1. Advanced learners are motivated to strive for higher goals. They are provided with additional inputs for better career planning and growth through offering special coaching for competitive examinations.
2. Helping them to participate in group discussions, quizzes to develop analytical and problem solving abilities in them and thereby, to improve their presentation skills. Encouraging them to participate in competitions.
3. Inspiring the advanced learner to make quality creative contributions to the academic as well as to the practical world.
4. They are given special prizes and special facilities like open access library open shelf library, and special cash prizes for making their ideas become visible.

- 5. The mentors give higher goals and also make the advanced learner get higher levels of personality development and stress management trainings.**
- 6. Advanced Learners are made the supporters to the average and the slow learners.**

Scope for Slow learners

- 1. Slow learners are specially advised and Week-end counseling by a teacher guardian and the subject expert.**
- 2. The Department and individual teachers help the slow learners by giving proper guidance and support to them.**
- 3. Organized remedial classes for them.**
- 4. Conducted extra classes for the difficult subjects (based on the previous university results) in the curriculum.**
- 5. The students are given with training on communication skills, personality development, time management and motivational sessions.**
- 6. Academic and personal counseling are given to the slow learner by the mentor and the counseling cell.**
- 7. Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.**
- 8. Provision of simple and standard lecture notes/course materials and special presentation for the exams are conducted.**
- 9. Analyzing the previous year Question Papers.**
- 10. Getting the support of the advanced learners to the slow learners in making their learning process more participatory and interesting.**
- 11. Encouraging the group learning activities and discussion will be useful to the slow learners.**

File Description	Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 45:1	
File Description	Document
Any additional information	View Document

Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>The Vision, Mission and Objectives statement clearly states that the entire process of the college is student centric and focused on their overall student's curricular development. Apart from 'Lecture Delivery Method' the institution created learning environment that keeps the students as the centre of learning and skill development.</p> <p>Facilities for</p> <p>Experiential Learning: Laboratories: (a) Computer (b) Language (c) Commerce (d) Skill (e) Field work</p> <p>Participative Learning: (a) Group Discussion (b) Quiz and debate Competition (c) Elocution Competition (d) Projects, etc.</p> <p>Problem Solving Techniques: (a) Project Work (b) Case Studies (c) Income Tax (d) Costing Experiential Learning – The students take active part in organizing various co-curricular, inter/intra departmental, college events, which helps them in developing their organizing and management skills. The best example is college one day Fest "Food Fest". B.A students compulsorily undertake project as per the prescribed syllabus. Faculty members guide them for collection of data on primary and secondary data which also help them to inculcate research knowledge, ultimately resulting into an</p>

Originality of ideas, then implementation of experiential knowledge and effective class room interaction when they express their views and areas of implementation. The advanced learners are given scope to present on specific topic during the class hours.

Participative learning- This type of learning which indicate the actual learning process of our college where students actively participate in each and every departmental and social events such as Seminar, Group discussion, quiz competition, wall papers writing, projects, chart and the skill based add on courses. The students of Commerce department initially visit to nearby financial institution and Resources person to understand financial transactions carried out in practical environment, micro-finance groups and social culture activities practiced in society etc. Students are encouraged to come with new ideas and share their perspective in the class and are assessed by Peer Learning.

Under Cooperative Learning, the students are split into small groups and are encouraged to teach other students in a particular subject area with the concept of that “Teach and Learn”. Students group are evaluated bases group performance in the activities. Marketing strategies, Demonstration, industrial visits, curricular projects, etc provide learning atmosphere to the students with wider concept of understanding subjects.

Problem solving -As per the syllabus all B.com subjects has its Case Study and for semester evaluation of course case study compulsory question has been included to evaluate students understanding actual problem solving technique . The students are guided to undertake group projects and assignment on a suitable topic related to commerce i.e., Marketing ° strategies, Tax reforms, Business communication skills etc. The Teacher also upgraded their teaching using ICT mode and deliver lectures through Google classroom Zoom and Teachmint.

During the last five years the Department of Commerce, Economics, History, Geography have conducted study tours, field work, visit to Banks, financial institutions, APMC, etc.

To enrich the course curriculum, faculty members have actively involved and guided students so that they can prepare micro projects, assignments and also for semester end examination. The passing percentage of students increased accordingly.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In addition to the conventional mode of teaching, based on the current trend, college has upgraded most of the class rooms vertical moving board and facilitated internet connectivity. Majority of the teachers conducted classes through Zoom Teachmint Google class rooms.

Teachers have updated from time to time to advanced mode of teaching, teachers engage the classes through online processes and guided students to use ICT optimally and access the lectures prepared by every teachers. Similarly, assignments, internal tests conducted through online process. Students are communicated to download the prepared notes which are made available on whatsapp group. The following are the technologies and facilities used by the faculty for effective teaching. All departments are well equipped with ICT-enabled facilities for teaching-like computers, LCD projectors, internet facility and online content are used by teachers where the courses need updated information. Through Google meet the faculty members are encouraged to attend seminars and conferences. The college faculty is well facilitated in the extensive use of technology for effective teaching. Department of Computer Science conducts faculty training sessions on MS Office at the beginning of every academic year. Internet facilities are available in every department in computer labs and in some of the class rooms. Departments are also provided with systems/laptops/pen drives. Lab assistants aid the teacher in trouble shooting the technical hassles. Operating systems are periodically updated making it convenient

for the faculty to use the latest applications. Thus, college has switched over to the current trend of teaching in addition to the conventional mode of teaching. Necessary facilities accordingly provided by the college from time to time. College has a separate computer installed with necessary software for recording the lectures. Most of the teachers have recorded the lectures using this facility and uploaded on YouTube and college website.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 45:1

2.3.3.1 Number of mentors

Response: 16

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document

Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 1.25

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 8.06

2.4.3.1 Total experience of full-time teachers

Response: 129

File Description	Document
Institutional data in prescribed format	View Document

Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

Response:

Scheme of evaluation process and semester-end examination are communicated to the students and parents through the prospectus at the time of admission and during Orientation Program every year. Details of the examination system, the dates of Internal and External examinations and application dates of the external examinations will be displayed on notice board and circulars will be send to each classes and the respective Lecturer's will be reading out. The evaluation methods are informed to the students well in advance through the awareness programs conducted by the departments. The previous exam question papers and model papers are made available to the students in library. The students are informed about internal examination and assignments and their evaluation in the class and

also through the display on the notice boards of the respective departments. Notice boards are also used for informing students about the awarding of internal assessment marks. The pattern of examination is explained by subject teachers in the classrooms. Formative System of Examination will encourage the students to start their journey of study from the day one. In this direction we have adopted the Internal Assessment system for B.com and B.A students. The internal to external assessment ratio shall be 1:4 for B.Com and B.A Program. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation For B.A and B.Com students Internal Assessment of 20 marks are assigned in each subject. We conduct two Internal Test of 20 Marks in each subject for semester and that is reduced to 10 marks. Out of remaining 10 marks, students are securing the marks by writing home assignments, participating in the seminar and 5 marks are allotted for 75% and above attendance. The College has Examination Committee. The Committee is entrusted to conduct scheduled internal examinations within the stipulated period of semester. The Examination Committee notifies the teachers to submit the question papers for internal examinations 3 days prior to the commencement of Internal Examinations. Similarly, circular is also sent to students indicating the schedule of internal examinations before the commencement of examination. Subject teachers are instructed to evaluate the answer papers and prepare the tabulated statement of Marks and submit the same to Examination Committee. Soon after the evaluation of answer sheets, teachers are instructed to show the answer sheets to students making them to identify their capabilities and also guide the slow learners with model answer sheets. Before uploading the final internal marks at the university portal, Examination Committee displays the final internal marks at the Notice Board for students.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Mechanism to deal with internal/external examination related grievances is

transparent, time bound and efficient A mechanism is prepared by the college for any type of grievances of students about examinations and results. College helps students for seeking photocopies of answer scripts with reassessment and re-counting of marks. The college maintains complete transparency in the evaluation and to provide platform for redressal of grievance of students regarding to University examination and Internal Assessment respectively. To address all examination and evaluation related problems, Institution office staff guides and help students. Mechanism for Redressal of Grievance regarding External Evaluation by the University:

Before Examination: Common grievances of students before the examination are late application form filing, non-receipt of admit card (hall-ticket) of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Office staff guides the student for filing the application form.

During Examination: Internal Examination:

During internal Examinations, if any student finds discrepancy in question, e.g., data given in question is insufficient; out-of syllabus questions students may report it as invalid question. Examination Committee takes cognizance and resolves the grievance

Internal test papers which assessed are shown to the students for self assessment.

In case of any grievances regarding internal assessment, the students are free to interact with the Lecturer and get it resolved.

Theory Examination: College Instant reports to University Examination Section, if there are any grievances regarding question papers of any subject. Grievances regarding question paper include questions asked out of syllabus, typing errors, etc. Sometimes, seat numbers of students are added wrong subject roll lists, so Officer in-charge of examinations, instantly give them correct question papers. Roll lists are also corrected at the same time in consultation with

University.

1. After Result Declaration Regulations of the Parent University governing grievance redressal are followed. College Exam Co-ordinator addresses their issues. After result declared by University, if any student has objection with result, sending an application to University for photocopy of answer script, revaluation and recounting of marks etc. options are provided to students to exercise. To apply for re-totaling or revaluation, all online payment of stipulated fees. This ensures complete transparency and increases the confidence of students and parents in the system. All these procedures are followed within a particular time frame by the University.

Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Vision and Mission statements are displayed on the college website as well as in college campus. The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi explained in detail to freshers during the class hours. In the beginning of every academic year the programme outcomes are verbally communicated to the students by Lecturers and during the Principal's address. They are also displayed on college website. Referring to the current trend, the course curriculum for Arts and commerce have given

ample scope for higher education, employability at different sectors and also enable students to compete at various competitive examinations and also give scope for entrepreneurship. Based on the course curriculum, infrastructural facilities, augmentation of learning resources and establishment of experiential learning been provided by college from time to time. In the year 2020-21 university has revised the course curriculum and introduced CBCS pattern for UG level. Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned. They are also defined by University and are clearly mentioned in the syllabus of particular class and subject. All these outcomes are explained to students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, course outcomes. There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in internal examinations is a parameter of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes. The teaching-learning and assessment processes are reviewed by the Principal of the institution through academic and Administrative Audit. Records of academic results and other achievements are maintained by the College. They are submitted to the Principal at the end of academic year. The feedback obtained from students on the teaching- learning process help to understand the expected learning outcomes. Secondly, the students overall performance in co-curricular and extra-curricular activities as well as his/her behavior on and off the campus helps to judge the programme or course outcomes. B.A and B.Com degree holders can make career in different specializations of Arts and commerce. These programmes will help to improve the administrative skills, Teaching skill, Finance Management Skills and build up specialist knowledge within selected area such as History, Geography, Economics, Accounting and Finance, Marketing, Taxation, Banking, Insurance, International Business Operations, Economics, Human Resource Management, Corporate

Governance etc.

File Description	Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**Response:**

In addition to the regular theory classes, teachers are also involved in co-curricular activities i.e., conduct of remedial classes for slow learners, solving of previous question papers, to inculcate reading and writing abilities, they are given assignment and case studies. Based on the recommendations of the teachers and feedback of students, alumni and parents, college do invite academicians, professionals, entrepreneurs to deliver special lecture to enrich the course curriculum. Programme Outcomes contain creating and developing knowledge among students' aptitude, skill, ability. Capacity for Employment, Research, Critical thinking, Social Awareness and Interaction, Political Consciousness, Ethics and Responsible Citizenship, Awareness of Sensitivity to Environment and Sustainability, Women Empowerment and Inclusive Education. Programme Specific Outcomes (PSOs) and Course Outcomes (COs) include producing among students: Knowledge and skill of the subject , Awareness of and sensitivity to Local, National and Global problems related to Deprivation, socio- political issues, gender, environment, and discriminatory Exclusionary practices. Interest and capacity for research , Employment capacity Evaluation and the level of attainment, Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent, with pass percentage ranging between 70 to 80% in the past 5 years. Dropout rate is low. Majority students in B.A and B.com pass in first class (60%) and many with distinction (70%) Attainment and evaluation of (PSO& CO) mentioned here below: -There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and

programme outcomes. Besides, this also tries to attain the course outcomes and program outcomes by conducting the activities through N.S.S, Rotary club, Career Counseling, Personality Development and Communication Skills, organizations of Special Lectures, etc. Active participation of students in NSS and activities of departments attests to their sense of Ethical and Responsible Citizenship. The attainment is satisfactory evidenced through their responsible contribution to Department activities. Students are given specific responsibilities whenever the Institution conducts major activities like University-level or State-level Programmes. Here again, their intellectual and social skills are measured in general terms. Interest for research, further study and employability has encouraged large number of students for appearing, PGCET, NET/JRF, KSET. The number qualifying in these examinations is evidence of their research capability. The numbers of Alumni who qualify in various competitive examinations are employed in various organizations attests to accomplishment of the outcome of employability. Number of Alumni have also self-employed who have their own business or an entrepreneurs in and out of Dharwad city. Achievement level of Women Empowerment and Inclusive Education is excellent considering the percentage of women students in the institution ranging from 35 to 40 percent in past 5 years.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 91.97

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
194	176	204	212	207

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
198	183	231	230	243

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response: 2****3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	01

File Description**Document**

Institutional data in prescribed format

[View Document](#)**Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response: 0****3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 0.5****3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
05	0	03	0	0

File Description	Document
Institutional data in prescribed format	View Document

Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

College believes in holistic development of students by infusing academic and social knowledge. To infuse emotional and social quotient in students the institute conducts several interfaces between our students and different 'Special Parts' of society. To inculcate the social concern among students, college has supporting units like NSS, Ladies association, Prevention of Sexual Harassment Cell, Grievance Redressal Cell, SC/ST Cell. The college believes and promotes students for ethical and moral activities trying to add social values to the society, grooming the student as a responsible citizen of India. Coordinators of different cells of the college throw light on the core values and ethos of the College. The College conducts neighborhood community activities through NSS, Street play, Swachhatha Abhiyan etc. Swatch Bharat Initiative: The institute organises awareness campaign towards cleanliness in nearby surroundings by cleaning the area and educating people on keeping the surrounding clean. It includes using plastic free bags, using dustbins etc. Blood Donation camp: The institute organises blood donation camp every year. The institute organizes COVID 19 vaccination camp for the students. The management, faculty, students and nonteaching staff takes part in it enthusiastically and give their contribution towards the community. Health Awareness Programmes: During the last five years, college has conducted health awareness programmes i.e., Free medical check-up camp, COVID 19 Vaccination camp etc. Voter awareness : The institute conducts voter awareness by organizing the demonstration of electronic voting machine

for the students. The institute also organises the new voter ID registration for the students in association with Tahasildar office Dharwad. To address the social issues the institute promotes awareness campaign about Traffic rules, use of polythene. International Yoga Day celebration, Youth Day celebration, Women's Day celebration etc. are celebrated to sensitize students towards social issues and to develop a holistic personality which reflects in their behavior and decisions. Impacts of certain activities are seen in the feedback of employers of our students, college is able to create ethical, social and responsible managers. During the last five years, college has contributed remarkable extension activities at neighbouring institutions, villages including adopted village.

File Description	Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 16

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	01	05	05	03

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 46.51

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
722	76	547	311	61

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 1

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 5

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	2	2

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college came into existence in the year 2003, having 5.39 acres of land with the built up area of 2161.41 Sq,Mtrs. With the scope of esteemed Management, college has augmented necessary infrastructural facilities from time to time.

The Governing Body of esteemed Management has provided adequate infrastructural facilities. There are totally 13 Class Rooms. 6 Class Rooms have Vertically Movable Boards and LCD projectors, Speaker are fixed in classrooms for emergency instruction to students. All the lecture halls are well ventilated, with LED bulbs, ceiling fans & litter baskets. The Campus is under surveillance of CC Camera. College has a cooperative Management, regularly visit the Institution, provide their suggestions, guidance and sanctions the requisite financial support for the augmentation of infrastructural facilities, keeping in view of the Vision and Mission of the Institution. In addition to this, Following are the various facilities available for the effective teaching learning processes.

Classroom:

05 class rooms including Seminar hall is equipped with ICT enabled. Provided wi fi and internet connectivity for conduct of virtual mode of teaching. All the class rooms are replaced with Green board and every class rooms, seminar hall, library and all the statutory points mounted surveillance cameras. All the class rooms are mounted with CCTV surveillance cameras.

Library :

The central library of the college accommodates with 200 seating capacity. Augmented learning resources from time to time based on course curriculum. College also procured academic journals, competitive

examination related magazines, skill development and personality development e-learning resources are made available in the central library.

Laboratories :

College has well equipped and high configured 26 computers and all the computers are installed with necessary software based on course curriculum, Soft Skill Training i.e., software on - Computer Typewriting Skills, Tally, MS-Office – 10, Licensed OS, SQL, etc. In addition to this, to enable students to get minimum English language efficiency, college has established Language Lab with 12 computers installed with ETNL software.

Commerce Lab :

To enrich the course curriculum, the department of Commerce initiated commerce lab. Commerce students are exposed to procedure for opening DEMAT A/c, trading, share market, Stock Market. In addition to this, students are also demonstrated with marketing strategies, bargaining strategies, procedure to open Savings Bank A/c, Business to Business, Business to Customer, digital marketing, display of debit and credit cards, etc.

Geography Laboratory:

The laboratory is strengthened with Topographical maps, weather maps, different models, electric solar system, and World ocean currents maps. The department of Geography guides students on interpretation of topographical maps, weather maps, scales of maps, rain gauge, map projections, etc. Students are also guided for preparation of project report which is mandatory for geography students.

Literary Hall:

Our's is the only college has established literary hall. The motivating and visionary Principal of the Institution established literary hall with an intention to educate each and every students and staff of the college about the sacrificial contributions, talents, writeup, poets, novelists, dramatists

and all other eminent writers right from 8th century to current period. Hall is mounted with eminent personalities of each literacy age. Every image or photography is described with their proficiency and contributions. This has helped good number of students for various competitive examination.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Being a private college, college is continuously striving its best to to ignite young minds in their quest for excellence beyond academic forum, by creating adequate provisions for sports, games, cultural activities, etc.

Sports:

College has a qualified and competent Physical Education Director. College has indoor games viz;, Chess, Carrom and outdoor games like; Volleyball, Kabaddi, Basketball, Cricket, Handball, throwball, kho-kho, etc. College has Sports Committee. The Committee meets twice in a year and plans the overall activities to be carried out during the academic period. The resolution made in the Sports Committee is forward to the Principal for further approval and implementation of the resolution. Physical Education Director, motivate students to actively involve in different sports activities. Physical Education Director, who is specialized coaching in Kabaddi and also he is a qualified referee. PED also promotes students to actively take part in different sports activities. Sports students are given sports uniform, sports equipments, TA/DA to participate competitions held at various levels. During the working hours, Physical Education Director, provides coaching to students every day between 4.00pm to 6.30pm. and during holidays it will on morning between 6.30 am to 8.00am. Necessary coaching is also provided to sports laurels to equip the competent to participate in sports events held at different levels.

Gymnasium:

College has established 12 station multi gym. Students are instructed to make use of the available facilities. Physical Education Director is entrusted to train students' participants. Some of the sports equipments available in gymnasium are ; dumbles, weight lifting, bar and weights, rob, shoulder bench, etc. Gymnasium hall is also facilitated with purified drinking water facility.

Yoga:

Physical Education Director who is also well qualified in Yoga, conducts 30 hours of Yoga training sessions for both students and staff. Every day morning at 6.30am to 8.00am is the scheduled time for Yoga. Every year, only 30 students are shortlisted and train them with different asanas viz; Padmasana, Badda Padmasana, Muyurasana, Surya Namaskara, Vajrasrama, Shirasasana, etc. This has helped students who have participated and improvisation in their physical fitness. Certificate of Competition is given to the participants those who regularly taken part in it.

Facilities for cultural Activities:

College has ample scope for students in various extracurricular activities. Every year, college conducts talent hunt – to extract the hidden talent of students. The talent hunt comprises of Singing, Dancing, Rangoli, Drawing, Handcraft, Food without fire, Mehandi, one act play, role play, mono act, etc. During the Youth Festival competition organized by university level, college provides necessary costumes, coaching, training, TA/DA, so as to prepare students to participate confidently in different competitions. Students also deputed to participate in competitions organised by neighbouring colleges. To encourage students for various cultural activities, college has facilitated with harmonium, tabla, Kanjar, etc.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 28.57

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 12.68

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.88979	0	1.13163	10.30634	4.92283

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

E-Lib software is designed and developed by consulting library professionals, "e-lib" supports MARC-21 and AACR II cataloging, it has effective OPAC and also supports various technologies like RFID , Bar code and Cloud technology.

Books

- 1. Books are classified using DDC or CC system.**
- 2. Accession register is the heart of the library, its entry is based on the supplier bill, Based on single entry you can generate Accession Register Reports, Catalogue Card, Book Tag, Book Card and Barcode Labels various summary reports unique title reports etc.,**
- 3. Mass transfer of Books from issue to reference section or vice versa.**
- 4. Mass dumping, write off, tracking of missed books.**
- 5. Generating purchase order.**
- 6. Generation on bill inward.**
- 7. An extensive search engine is provided specifically for the Librarians.**

Non Book Materials

- 1. Can define various non-book items like CD / DVD Audio / Video, Project Reports, Maps etc.**
- 2. Can categorize each of these non book material types.**
- 3. Accessioning and cataloging of these non book materials.**
- 4. Tracking the status of each of these non book materials such as dumped, missing, write off.**
- 5. Generation of various reports on non book materials.**
- 6. A separate search engine is provided for these non book materials that allow browsing of the non book materials accession register.**

Journal(Multilingual)

- 1. Subscription of journal and magazines.**
- 2. This Subscription is used to maintain the subscription register, a journalist magazine.**
- 3. Entry for adjustment amount such as difference of bill into the subscription register.**
- 4. Subscription can be renewed for consecutive year.**
- 5. Tracking of journals received based on the due reminders.**
- 6. Reports can be generated for both loose and bound journals.**
- 7. Storing of index or any important article of the journals for content search.**
- 8. Content search for special articles or journals.**
- 9. Journals can be searched on subscription category or on the content.**

Periodicals(Multilingual News Papers And Magazines)

- 1. Creation of news papers and magazines master.**
- 2. Monthly billing will be generated based on the attendance od news paper and the magazines.**
- 3. Generates news papers and Magazines attendance and billing reports.**
- 4. List of periodicals**

Members (Students, Staff and Others)

- 1. Each Person who wants to avail the library facility is treated as a library member.**
- 2. The members are bifurcated into staff, Students and Others.**
- 3. The Other members can be department of the same college, thus allowing incorporating the concept of centralized library and inter library loan facility.**

Generating Id Cards

- 1. Through the software id cards can be generated for Staff, Students and other members.**
- 2. Id cards are designed based of college requirements.**
- 3. Through these Id cards easy book transaction can be done.**
- 4. At a time all students' Id cards are generated so Reduces manual work.**

Circulation

- 1. Circulation of book, Non-Books, Journals**
- 2. The members are bifurcated into staff, Students and Others.**
- 3. The Other members can be department of the same college, thus allowing incorporating the concept of centralized library and inter library loan facility.**

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.55

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.49093	0.74039	0.31471	0.56551	0.64302

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 15.07

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 110

File Description	Document
Details of library usage by teachers and students	View Document

IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The institution is equipped with Wi-Fi facilities with secured protection and is available for students and teachers. The college has spacious and well furnished computer lab with 26 computers, 12 computers are for Language Lab and 4 Computers for Skill Lab. Resource Centers exclusively for students and with Internet enabled computers to serve the day-to-day computing needs of students. Based on the requisition, college has enhanced internet speed.

College has internet connectivity from Infinity Network Dharwad broadband with the speed limit of 100mbps access for internet browsing requirements for the adequate number of computers, printers, scanners and high internet speed is available in the computers. The college upgrades the PCs with latest configuration available. The college has taken the following integrity to develop the IT Infrastructure. Increasing the bandwidth of internet facility. The students are encouraged about the usage of e-Learning resources through internet connectivity. Computer laboratory is uploaded with MS office, Tally, ERP, SQL, Oracle etc. The computer is facilitated with Wi-Fi provisions, teachers do regularly deliver lecturer using ICT for effective delivery of course curriculum. Office administration is installed with two computers internet connectivity is also established and administrative staff are well trained and use effectively ICT based on the students and staff demands. College regularly updates the IT facilities and also provides necessary financial provision for internet connectivity frequently.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response: 27:1****4.3.3 Bandwidth of internet connection in the Institution****Response: A. 250 MBPS**

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

Maintenance of Campus Infrastructure

<p>4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</p> <p>Response: 70.19</p>														
<p>4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6.95533</td> <td>16.04160</td> <td>21.24256</td> <td>22.86063</td> <td>13.87620</td> </tr> </tbody> </table>					2020-21	2019-20	2018-19	2017-18	2016-17	6.95533	16.04160	21.24256	22.86063	13.87620
2020-21	2019-20	2018-19	2017-18	2016-17										
6.95533	16.04160	21.24256	22.86063	13.87620										
File Description	Document													
Institutional data in prescribed format(Data template)	View Document													
Audited statements of accounts	View Document													

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The physical facilities include the buildings, playground ,auditorium, gymnasium, classrooms, laboratories etc., for smooth conduct of curricular, co curricular and extracurricular activities. The esteemed management do support the institution in augmentation of infrastructural facilities based on priority. College is surrounded with 5.39 acres of land with the built up area of 2161.41 Sq.Mtrs. With the guidance and support of esteemed Management, the Head of the Institution has drawn a policy and procedures for the maintenance of infrastructural facilities.

College Campus:

Entrusted menial staff to maintain the campus clean and regularly put

water to the plants surrounded in the campus. Surveillance cameras are placed at the statutory points for the safety and security of students and staff. The Institution has made a policy to replace the CCTV cameras once in 5 years and the supplier has to follow the agreement and policy for regular maintenance of existing cameras mounted at various locations of the campus.

Every staff of the college is well informed to enquire about outsiders' purpose of their visit and if it is genuine and official such visitors are permitted to meet the Principal.

The Management appointee Site Engineer is entrusted to visit the campus, monitor the fitness of the campus, compound wall, class rooms and all other infrastructural facilities. In the case of deterioration of any part of the building, he has to prepare the comprehensive note and budget and submit the report to the Principal. The Principal in turn communicates the same to the Management for getting this implemented.

Class rooms:

Menial staff is strictly entrusted to sweep the class rooms and keep empty dustbin prior to commencement of classes every day. During the vacation, in support of administrative staff, Principal gets the working conditions of each and every bench. Minor repairs are got through carpenter from time to time. Teachers are instructed to wipe the board after completion of class. Once in six months, Administrative staff should check the working conditions of fans, lights, etc and accordingly dead equipments should be replaced immediately. Administrative staff also monitors and check the working conditions of LCD mounted in different class rooms and seminar hall. Every teacher is instructed to inform students and remind time and again about maintenance of discipline inside the class room. Any damage caused by students, they are strictly penalized accordingly.

Purified Drinking Water Facility:

College has 03 units of purified water drinking facility. To maintain these units, Administrative staff should call the supplier atleast once in six months to replace the candle and maintain the log book which is to be

approved by the Head of the Institution.

Laboratories

The computer laboratory should be regularly maintained the overall working conditions of computers, printers and equipments. Lab technician should keep the track record of students' usage of computer. She should also regularly monitor and guide students as and when they attend for practical sessions.

Library maintenance

The library has well trained staff. The library is maintained with e-Lib software. The library staff should update the stock of the learning resources periodically and get it approved by the Head of the Institution once in six months. The learning resources are procured based on the recommendations of Library Committee and Librarian is empowered to place the order to authorized book supplier only. The library committee meets in the beginning of the academic year and prepares the budget for the year. The central library is strengthened with sufficient learning resources, academic journals, periodicals, competitive examination magazines and journals. In addition to the circulation of books and learning resources to students and staff, Librarian is entrusted to conduct special programme so as to attract good number of students to library regularly and make optimum usage of learning resources.

Maintenance of sports and games

The college has a vast play field with 200mts track. All the other play fields are maintained by Physical Education Director regularly. The college has gymnasium measuring 2000 square feet with modern equipments. The students work under the guidance of physical director in gymnasium. Experts are invited to coach students on some occasions. Physical Education Director must place the First Aid kit at Library, sports room.

File Description	Document
Paste link for additional information	View Document



Criterion 5 - Student Support and Progression

Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 47.56

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
62	372	437	540	465

File Description	Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.07

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	2

File Description	Document
Institutional data in prescribed format	View Document

Capacity building and skills enhancement initiatives taken by the institution include the following

1.Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 15.21

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	58	210	140	200

File Description	Document
Institutional data in prescribed format	View Document

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.26

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
03	16	18	31	31

File Description	Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 57.07

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 113

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/Stategovernment examinations)

Response: 13.67

Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State governmentexaminations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	02	02

Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State governmentexaminations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	05	08	15

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	0	0	05

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Student Union is students' body which is primarily framed for having students' representation and engagement in various Administrative, co-curricular and extracurricular activities, and student development initiatives. Our Institute has a unique feature of Selecting the Secretary of Student Union i.e. selection on the basis of ACADEMIC EXCELLENCE. For other committees interested students are offered as representatives. We do not have election for the selection of representatives.. The students

are selected for the committee from all i.e. 1st, 2nd & 3rd year students. Members of the student union are closely monitored by the Class Mentor (Faculty member) to keep the council running in an organized and smooth manner. The union meets on the frequent basis to discuss various initiatives and plan for the events of welcome the fresher or send off senior students at the end and betterment programmes, conduct of Fests, and participation in various competitions, annual sports events, guest lectures etc.. For every event of the college function, all members meet well in advance, chalk out all the programmes and actively all student representatives participate. Every year the same process of selection of the Student representatives takes place. At the time of the inauguration of the Student Union, Cultural and NSS Activities All the Student Representatives take Oath and the Whole Academic year they render their service to the Institution.. For the conduct of cultural events enrolling of students who are willing to participate, they collect their names, assist in the preparation of the stage decoration, anchoring etc. at the time framing the Students Union till the felicitation of the Final Year students they contribute their service to the Student's Union .This is the tradition of our Institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 18

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	18	34	36

File Description	Document
Institutional data in prescribed format	View Document

Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has active Alumni. This is a registered body having their own office bearers. The Alumni has maintained profiles of past students from the year 2007.

Alumni is taking on active part in all the activities. Every year cash prizes are given to BA and B Com Final year achievers. This cash prize is given by the Alumni every year.

The students of this college are from Rural Side and nearby villages. Whenever we have conducted NSS Camps, the past students of our college in that villages have taken lead to make all arrangement for all the 7 days.

The alumni has donated books to the college Library, pertaining to competitive examination. Some of the alumni members who are preparing KAS/PSI come to college Library and make use of it.

Alumni members are in Army, Police, Teaching, Banking and business fields. Some of the members have taken up Agriculture as their profession and flourishing well.

OUR ALUMNI ACHIVERS

- **Miss Ratna Kuri of 2014-15 passed her PSI Examination in 2019, is working now at Bhatkal Dist Karwar.**
- **Miss Savitri Naragund of Chikkulligeri, Taluk Dharwad was elected as Gram Panchayat of Member.**
- **Shri Jagadish Kusugal has been elected twice as Gram Panchayat**

member from Amminabhavi village, Taluk Dharwad. Now he is the President of Amminabhavi Gram Panchayat.

- **Miss Madhumati Rayangoudar of 2009 to 10 has been elected as Gram Panchayat member from Morab, Taluk navalagund Dist Dharwad,**
- **Shri Mahammad Bijapur was elected as member of Gram Panchayat Morab Taluk Navalgund Dist Dharwad**
- **Shri Veerayya Hiremath was elected as Gram panchayat member from Hale Tegur Taluk Dharwad.**
- **Shri Mahesh Togalangi is working as president SC/ST YUVA MORCHA OF BJP of Dharwad.**
- **Shri Channappagouda Patil was elected as Gram Panchayat Member from Shirakol Taluk Navalund Dist Dharwad during th year 2014 to 2019.**
- **Shri Mutturaj Kelgeri is elected as Member of Narendra Gram Panchayat talkuk Dharwad.**

(Alumni came forward to help in the construction of Gymnasium and Vehicle Stand by providing materials like Steel, Cement and Bricks)

Shri Ulavappa Tegur 2009-10 batch students is now working as a police in Banglore. He has kept Rs.10,000/- FD with K E Board. The interest on this is to be paid to the students who stand first to college in BA and B Com Final year. On the whole who can say that our Alumni is backing up the college in all respects. The college can depend upon them for any constructive activity.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs



Criterion 6 - Governance, Leadership and Management

Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Institution is a Part of 17 other institutions run by The K.E.Board's. The iconic Board has its history dating back to 1917 pre-independence period; many of the students of The K.E.Board's took active participation in several freedom fights and are well known, to mention few of them, Late D.P.Karmakar, Shri.K.G.Joshi, S.G.Nadiger and many others. The board has also completed its Centenary in the year 2019 which was a great event of celebration. The Institution feels Proud to be a part of such an iconic and historic board. With regards to being part of Such a Board, The Institution has come up with its vision and mission to uphold the integrity of the K.E.Board's.

VISION:

Personality development and national progress, to be at the frontline of the nation, by obtaining excellence, in individual's growth, sustain all round development of students, increasing IQ and AQ of students, upgrading and unfolding new vistas of knowledge for them and thus make an individual self honored and able to compete internationally and in turn to promote national progress with great sense of patriotism.

Statement of the Mission:

To provide congenial environment in the institution, enable staff and student to flourish through hard work and to involve everyone to their work culture.

To strive hard for student support and progression in preparing them as good citizens.

To impart quality education to the students that suffices the needs of the society.

To motivate student for instilling the feelings of deep social and national concern.

To imbibe physical, intellectual and spiritual qualities and to help the students in building their inter-dependent and inter-beneficial relationship with social entities and governmental machineries.

Our Emblem



The rising Sun Suggests new light and new knowledge. The sea indicates the Vastness of Universal Endless Pursuit of knowledge. The Slogan of our institution is “TEJASWI NAVADHEET MASTU” means LEAD ME FROM DARKNESS AND IGNORANCE TO LIGHT OF KNOWLEDGE.

The K.E. Board, the iconic Board has its history dating back to 1917 pre-independence period. Many of the students of the K.E. Board took part actively in several freedom fights and are well known. To mention few of them, late Dr. N.B. Kabbur, shri. D.P. Karmakar, Shri. K.G. Joshi, Shri. S.G. Nadiger and many others. The main aim of K.E. Board is to cater the needs of poor, downtrodden people and economically weaker sections of the society.

The governance of the institution are based on democratic, growth-oriented, value-driven principles. Given utmost scope for Participative management, decentralisation, delegation of responsibilities, etc are inforce so as to ensure the achievement of institutional overall goals based on its

Vision and Mission statement. Esteemed Management has given financial autonomy to Principal for day to day activities of the Institution and also Management gives its supporting hand in providing its guidance, facilitating financial provisions for the expansion building, augmentation of infrastructural facilities and also regularly conducts professional development programmes to all the staff of the college frequently. Principal do invite professionals, experts, academicians, eminent personalities to deliver special lectures and also for orientation programmes.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Principal M.A.Siddhanti being head of the institution is a dynamic personality, an experienced organizer and a great helping hand, who guides all the staff members for various works and respective committees in order to accomplish the desired outcome. The principal also actively participates in decision making of administrative work guiding, the non-teaching staff as well. Principal being the support for all the works that is carried out in the college in order to smooth functioning of the college.

College consists of following committees/cells under the guidance of Principal:

Committees	Nature of work
Discipline Committee:	Comprising of 2 faculty members mainly disciplinary measures followed by the student college guidelines.
Placement Cell:	Consists of 2 faculty members, not only placement opportunity for graduate student equips them with necessary resources in competitive exams.
Library committee:	A full-time librarian along with 2 assistants in order to function actively.
Anti-harassment cell:	The cell is constituted with 4 faculty member

	deals with such issues; along with it provides legal awareness in order to students.	the sen
Grievance Redressal Cell	Comprised of 4 faculty members, Sugg placed in library and periodically the sug opened in the staff meeting the issues wil and resolved.	esti est be

Case Study:

The Institution along with the Department of Police jointly organized, “Bad Effects of Narcotic Drugs on Students: Legal Awareness Programme”. The purpose behind this initiative is, the Institution wants to develop its students in such a way that they are purpose driven at the same time, physically and mentally strong enough to tackle every hurdle that they face in their personal and social life. In order to achieve this various committees formed in college along with N.S.S. Planning committee and all the faculty members are actively involved.

The Institution and The Police Department jointly organized this practice, which has been in practice for the year 2017-18 & 2018-19 respectively. In the year 2017-18 this Programme was conducted on 25/07/2018, Shri.G.S.Nemagoudar DCP traffic was the honorable chief guest of the function along with him dignitaries like Dr.V.D.Karpurmath, Chairman of lawyers association, Shri R.U.Bellakki, Shri.M.N.Rudrappa, ACP, Dr.Shashi Patil District leprosy controller, Principal of the institution were present and NSS coordinator of the Institution presided over the function. All the teaching and non-teaching staff of the institution were significantly involved in various activities assigned to them towards the success of the Programme.



Dignitaries Inaugurating the Programme on Narcotic & Legal Awareness (25/07/2018)

In the year 2018-19 This Programme was conducted at a very large scale. This function was conducted on 18/01/2019, Police Commissioner Shri.M.N.Nagaraj was the honorable chief guest of the Programme along with him B.S.Nemagoud, DCP Traffic, Rudrappa ACP, and other police officers were present, Principal M.A.Siddhanti presided over the function. The Programme also aims at sensitizing the society about the practice of Narcotics.

Ultimately, college has conducive atmosphere and all the staff of the college are equally involved with different committees for effective conduct of programme.

Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic plans for the Long-term and Short-term requirements for the

holistic development of the institution are deployed In accordance with the Board of Management, Governing Council, Principal and various committees formed in the college. In academical aspects, infrastructure and other necessities, in order to equip the institution with national standards for the competitive advantage. The institution also aims at producing knowledgeable, civilized and cultured would be citizens by efficient nurturing and effective training in order to cater the requirement of the society, which also amplifies institutional vision.

Effective implementation of Strategic/Perspective plans:

- ♦ **Implementation of ICT in teaching-learning activities.**
- ♦ **Amenities like Computing Lab, ICT Enabled classrooms, Internet Facilities, Library, Ladies and Boys room are provided to the students as per their requirement.**
- ♦ **Time to time Renovation of furniture and other essentials.**
- ♦ **As per the institutional plan the enhancement of seats in B.A and B.com courses are carried out.**
- ♦ **Language lab facility in order to inculcate students with necessary English Proficiency.**
- ♦ **Open shelf library facility is provided to students, in order to enhance their horizon to cater their competitive requirements.**
- ♦ **Gymnasium is also provided to students keeping in mind the development of physical capabilities.**
- ♦ **One more important plan, deployed and practiced every year is the extension activities. Board of Management proposed a number of Extension activities since it believed these activities impacts students in creating leadership qualities, Self discipline, understanding the community problems, developing sense of civic responsibility and understanding national importance of unity in diversity, patriotism, safeguard public property and to respect constitution, law and order.**
- ♦ **A number of Extension activities are undertaken with regards to the**

infrastructure in order to facilitate teaching and learning process as per the plan of action proposed by Board of Management.

- **RO-Drinking water facility is provided to students.**
- **Necessary infrastructure and sanitation arrangements for handicapped students are also provided.**
- **Placement cell annually conducts job-fair in the Institution ensuring the placement of the students.**
- **As per the strategic plan of the institution the newly constructed gymnasium is well equipped.**
- **In order to prepare efficiently for examination library facilitates extra working hours.**
- **As per the perspective plan of the institution compound around the ground was constructed.**
- **The effective feedback system has been deployed in the institution in order to collect student feedback on academic activities, teaching process and other activities conducted.**
- **The examination committee ensures conducting internal assessment tests to review student performance.**
- **During the last five years, college has conducted 02 professional training for teaching staff.**
- **Conducted orientation programme on NAAC revised manual and documentation processes by experts from renowned institution.**
- **Introduced value added courses in Yoga, Spoken English and GST during the assessment period and these are successfully implemented.**
- **Conducted zonal and university level sports events on Kabaddi.**
- **Upgraded computers and enhanced internet connectivity.**
- **Established MoU with renowned institutions for the purpose of skills enhancement programmes and competitive examinations.**

- **To enrich the course curriculum, the Department of Commerce initiated to introduce Commerce Laboratory to help commerce students.**
- **Constructed Bicycle stand.**
- **Initiated good number of extension activities and college has got its credentials from different competent authorities.**

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

On the advice of the Governing Council Chairman, All the developmental activities including infrastructure and maintenance are looked after by K.E.Board's First Grade College directly.

The management organizes, Workshops, orientations in different subjects for staff and students. The staff members are encouraged to go in for research works, and publications as well.

Principal:

The Principal is the Executive Head of the institution. He is entrusted with the responsibility of managing the day to day affairs of the college. In consultation with the Governing Council Chairman, The Principal executes the academic activities and other activities. He implements the directives of the management, and university in accordance with the norms laid down.

Committees and Cells:

For the smooth conduct of day to day administration, the college has formed a number of Committees and Cells, they are as under.

IQAC Cell, Examination Committee, Discipline Committee, Ladies Association Grievance and Redressal Cell, Student Welfare Cell, Anti Ragging and Harassment Cell and SC/ST Cell etc. All these committees work with Lecturers as Coordinators under the Chairmanship of Principal.

Recruitment:

This being an unaided Institution, as and when the vacancies are created, due to resignation or some other reason, introduction of unaided subjects, excess of workload, etc., the matter will be brought before the Management for seeking human resources accordingly. The Management calls for interview and selects the persons required for the Institution.

Service Rules:

The Service Rules are formed by the Management to which all Teaching and Non-Teaching Staff are to follow them. The service rules are formed by the management based upon K.C.S.R. and also Management policy. Any faculty intend to seek long leave in case of maternity, health issues, etc. Management has given complete autonomy to the Principal to approve the leave. College also makes alternate arrangement of adhoc temporary teachers till employee returns back to their duty so as to complete the portion of syllabus within stipulated period of time.

Grievance and Redressal Mechanism:

The college has formed a Grievance Redressal Cell for teaching and Non-teaching Staff. In the same the cell would also deal with the grievances of the students and find satisfactory solutions. Principle is the Head of the cell with other Staff Members. This Committee would deal with the Grievances of staff and students, when they receive a written complaint or even if it is orally reported to Cell. There is a separate committee for prevention of Sexual Harassment to Girls which would be dealt with help of Lady Staff Members. Anti-Ragging committee is also working in-order to prevent Ragging of the Students.

Brief report of Organgraph:

Our Institution is governed by Board of Management comprising of 05 members. Principal act as a liaison officer between the Management and employee of the institution. The Chairman and other members of the governing body review and evaluate the academic progression, administrative efficiency from time to time. The outcome of the Self appraisal report is to be submitted to the Governing Body and after

reviewing the observations of the appraisal report, GB further circulates to Executive Body.

File Description	Document
Link to Organogram of the Institution webpage	View Document

Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

Faculty Empowerment Strategies

The institution has effective welfare measures for teaching and non-teaching staff

Response:

Welfare measures available to teaching staff and Non teaching staff:

- 1. Ladies teaching and non-teaching staff can avail maternity leave.**
- 2. Faculty development workshops for faculty.**
- 3. Substitute teachers for during long leave.**
- 4. Festival advance for teaching staff.**
- 5. Scope for Faculty Exchange programmes.**
- 6. Adjustment of Time Table as per the faculty request.**
- 7. Fee Concession is provided for wards of the staff studying in the**

college.

8. **ESI is provided for every Staff in the college with their family coverage.**
9. **Staff can avail vacation leave, 12 days of casual leave medical leave, and sick leave.**
10. **Yearly Incremental benefits to all the staff members .**
11. **Employees Provident fund for teaching and non teaching staff.**
12. **Spacious staff rooms for all teachers.**
13. **Staff are allowed to use ICT Facilities.**
14. **Male staff members are allowed to take one time paternity leave for 10 days.**
15. **Special guest lectures are organized for academic and professional improvement of the staff.**
16. **Many faculty development programmes are conducted in the college.**
17. **Staff are provided one time tea provisions.**
18. **OOD facilities extended to staff for professional development programmes.**
19. **Loan facility with the Principal security at scheduled bank.**
20. **Encourages every staff of the college to upgrade and update academically and facilitated sufficient study materials for various competitive examinations including NET / SLET.**

During last five years following are some of the beneficiaries :

1. **Two faculty members were sent to faculty development workshop.**
2. **Substitute's teachers during long leave were arranged.**
3. **Our college practice yearly incremental benefits.**

4.Special Guest lecturers are organized for academic improvement of staff.

5.Staff members have taken the benefit of ESI facility.

Welfare measures available to non- teaching staff:

1.Financial support for ICT training.

2.Maternity and Paternity leave provisions.

3.Festival advance facility.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 26.25

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	06	03	02	01

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Institution conducts the appraisal of its staff based on Performance Appraisal form, filled by the Faculty members individually, which will be further evaluated by the Principal and suggestive improvements will be provided to the staff based on His / Her performance if needed. Further based on the improvements, participation in co-curricular activities, organizing abilities, higher education attained, participation in national and state level presentations and other such criteria's Principal will be providing the appraisal for such faculty members after having a brief meeting of this along with the Governing Council Person and other

members of the K.E.Board's. The overall academic performance of the faculty members and also academic efficiency is analysed through self appraisal framed by the college. If the academic performance is yet to reach its standard, Principal invite such faculty members and counsel and guide him/her to improvise academically further so as to help the students community to the greater extent. The sample copy of the filled appraisal copy is uploaded herewith.

File Description	Document
Upload any additional information	View Document

Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institutional Audit is conducted as follows:

Internal Audit:

The internal Audit of the institution is conducted by the Board, The Board has appointed an Internal Auditor, who takes care of all the financial statements along with relevant documentation. The internal Auditor is also concerned with the budget of the institution and the various other financial aspects with regards to the effective functioning of the College. The Internal Audit is conducted once in a year.

External Audit:

The External audit of the financial statements of college in complete manner is conducted on yearly basis by P.G.Bhagwat Chartered Accountants. The external audit is concerned with through evaluation of books of accounts and looks if the accounts are maintained in proper manner and object if they come across any such questionable findings. After the finding of the external auditor college takes necessary action to set-right any audit objections or suggestions provided if any.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**Response: 5****6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	5.0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

- ♦ **K.E.Board's First Grade Arts and Commerce College Dharwad ensure utilization of financial resources and funds for various quality enhancement activates and academic development concedering college abilty to mobilize the resources . The main source of funding for the college are Management funds, fees collected from the students and donations received from the Philanthropists. In addition, the resources are mobilized from -**
- ♦ **Management Funds**
- ♦ **Alumni Association**
- ♦ **From Philanthropists**

Resources Mobilization Policy and Procedure

The students specific fees, Welfare fund, NSS fund , Teaching and Administrative staff , Members of Management, Trustee and existing alumni students contribute to mobilized the resources for college . Students' tuition fees, Admission fees, Registration fees and the college

development funds are the primary sources of resources mobilization , all the above mentioned stakeholder's activity reach out for college support and development by appealing to the public representative Philanthropist and other donors .

Optimal Utilization of Resources

The alumni funds and others contributions are used to meet the developmental needs and maintenance of the institution. Financial assistance by the management include financing for the construction of buildings and others infrastructure developments, salary to self-financing staff.

- **Remuneration is provided for teaching and Non- teaching professionals.**
- **Sufficient funds are used for purchasing new books and overall development of Library.**
- **Funding is provided for teaching and learning processes for curricular, co-curricular and extra-curricular activities such as conducting Seminars, Workshops, Guest Lectures.**
- **Funds are used for the development of infrastructure of the institution.**
- **Any Purchase of materials, more than Rs. 5000/- is made by the Managements and the material is required for the college supplied by the management.**

and external auditing is conducted by Chartered Accountant Shri Pagad on behalf of Bhagawat and company to ensure proper accounting and resources utilization of the funds availed. Accounts are maintained by the Head Accountant and the Principal is accountable for the financial transactions and monitored by Management.

Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The K. E .Board's First Grade Arts and Commerce College IQAC system was formed in 15-03-2021. The process of quality enhancement and sustainable development was began through different strategies. the cell is functioning , planning and Executing pro-student activities working on to magnify the quality culture in its all spheres of the college activities by channelized efforts towards promoting holistic academic excellence . IQAC prepares prospective plan of development for the college and execute in a strategic plan.

The IQAC monitors the implementation of Vision and Mission of the college. It has been trying to institutionalize number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities etc. The IQAC takes care of all round personality development of the students by providing the best of academic, sports and cultural activities.

Approach to quality strategies monitoring the standard and outreach programmes of the departments of the college introducing best practice quality initiatives like accreditation, attendance, feedback analysis organizing workshops and seminars, encouraging professional standard with more elaborate to research in teaching, ensuring teachers, students and alumnus participation, Evaluation curricular and co-curricular activities.

Internal Quality Assurance Cell (IQAC) significant contribution towards quality assurance strategies:

The IQAC cell of the institution was setup in the year 2020-21. The quality practices performed by the Institution so far were not a part of IQAC initiative, although the Institution has taken up few of the measures in

order to induct qualitative strategies so as to facilitate Teaching-Learning, Library and other institutional facilities for student welfare. 2 such practices inducted are mentioned as follows.

Practice-1

Prize to Meritorious Students:

This practice is for promoting the Students to have excellent performance in University Examinations and competitions. In this context, the college has been doing the practice of giving prizes to the meritorious students. It promotes meritorious students by providing financial and non-financial supports to exhibit their knowledge and talent in their academic year.

Under this practice, college teaching staff gives competitive Examination books for those students Secured 100 out of 100 in each subject.

- The alumni also contribute cash prizes for securing highest marks in different subjects.
- The impact of this practice is tremendous and slow learners are definitely inspired by the academic achievement of meritorious students. Some of the few students who had less percentage at PU level are being motivated by this practice and have remarkable improvement in their academics.
- Some teachers are also giving subject textbooks for the next semester, dictionaries for the deserving students from each class to inspire and encourage the students.

Practice- 2

Extension of Library Facility:

Institution keeping in mind, student's academic improvement college has been extending its library facility. College has increased the number of text books facility to meet students growing demand. College has also inducted 'open shelf library' facility so as to help students with reference books in order to prepare well for the examinations. Other than these facilities

college also incorporated a facility of extending their working hours so as to help students in the time examinations. Along with these facilities college library has also provided various competitive examination journals for those students preparing for competitive examinations.

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The Institution has Set-up the IQAC in the year 2020-21, Since the Teaching and Learning process before the commencement of IQAC has been updated in timely manner without the review of IQAC because of its absence, Principal being the head of the Institution has been the head of this mechanism and reviewed the improvements in teaching and learning process effectively.

List of Improvements taken up in Teaching and Learning Process in the last 5 years, under the guidance of Principal were as follows:

- 1.The library facility of the institution has been improvised by inculcating library software and there was an extension of library facility through 'Open Shelf Library' that enables students to read multiple books and journals without any interruptions.
- 2.The institution has also conducted 3 Value Added Courses which aimed at developing student's Academical horizon and their overall improvement.
- 3.The Computer Laboratory facility has also been upgraded, initially there were only 10 Computers in the Lab, through timely Updated the limit of this has been increased to 26 currently, and all are having Genuine Windows operating system.
- 4.The computer lab has also been equipped with software's like Tally,

Language Lab and Skill Lab facilities in order to enhance student technical skills.

The Institution has also upgraded class rooms with ICT Facilities like LCD Projectors which has been installed in 4 Classes to enhance teaching and learning process.

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Safe and secure environment is an inevitable precondition for quality education. Keeping this in mind, the college has transformed the campus into an oasis of safety. Every corner of the premises mirrors egalitarian commitment and gender sensitive features.

The CCTV surveillance cameras are installed at vulnerable places to enable the authorities to track every event that unfolds in the campus. Strategic placement of string of cameras infers an air of danger and act as a deterrent to any unwanted behavior.

Recognizing the power of vigilance as a key to protection, a Discipline Committee consisting of responsible faculty members has been constituted. They regularly monitor and frequently visit places like library ground floor to ensure the safety of girls.

Prying eyes of staff on duty averts undesirable events. An Anti-Ragging Committee with representation of both male and female members exists to help the students in distress owing to this menace.

Internal Complaint Committee has also been established to foster an environment in which unlawful discrimination and harassment and The College shows zero tolerance in cases involving eve teasing or indecency towards female staff or girls. Helpline numbers have been displayed on the website, which can be used by the girls to report the incidence of ragging, eve teasing or sexual harassment.

The girls are given training in Self Defense by arranging through classes like karate for them.

Awareness talks are organized to acquaint the students with gender-based violations and remedies available for redressal.

The college explicitly and exhaustively follows all safety norms. Fire extinguishers have been installed. During excursions, an N.S.S. camps and sports event, a woman lecturer inevitably accompanies the girl students. Even during examination, female invigilators are deputed on duty in case the students appearing are girls.

b)Counseling

The college acknowledges the fact that counseling services help the students to reach their highest academic and personal potential. Therefore, a well-structured and a broad based student counseling system have been put in place to create a supportive environment for the young minds. Lady faculty is entrusted to counsel girl students with regard to issues like ; academic challenges, individual problems, health issues, etc,. College has linkages with local hospital, a lady doctor do visit the institution once in a month to counsel girl students about health consciousness. In addition to this -

- 1. Mentor Mentee Groups have been formed wherein a small number of students are placed under one faculty member who develops a meaningful relationship with them. The singular purpose of these groups is to help the students sail through difficulties and enrich themselves throughout their career paths. Mentors help to boost morale, monitor students twice a week and record their progress.**

They provide a confidential atmosphere where students can explore any topic or situation and discuss any concern that they have. Motivational sessions are conducted to encourage the students to participate in activities as per their comfort and interest. .

Common Room:

The College has common ladies room for lady students where College has provided them the basic facilities such as drinking water, table, chairs, washroom, Etc. There are separate staff rooms for women faculty members.

File Description	Document
Annual gender sensitization action plan	View Document

The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geo tagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- ♦ Solid waste management
- ♦ Liquid waste management
- ♦ Biomedical waste management
- ♦ E-waste management
- ♦ Waste recycling system
- ♦ Hazardous chemicals and radioactive waste management

Response:

Solid Waste Management :

The college campus is polythene free zone which makes campus eco friendly. The papers are disposed of in the waste pit. The college has also kept separate dustbins for dry waste in almost every classroom of the college premise. The institution advises the learners not to use plastic things that are not easily dissolvable and appeals to protect the health of public.

E-Waste Management

E-Waste Management: E-waste management is inevitable in this area of Information and Technology. Computers are useful in others systems; they are kept aside for future use.

Electronic waste generated when electronic and electrical equipments became unfit for their originally intended use or have crossed the expiry date. Computer, servers, mainframes, monitor, printer scanner, calculator, battery cell, mouse these are some examples. Non repairable electronic items and different types of e waste generated in the institute like damaged CDs, CPUs, Hard disk drives, Monitors, Key boards, computer cables, Hazardous waste, Batteries, non - working switches, Electric cables and Cartridges etc. are collected together and handed over to an external e-waste recycling agency. Some parts useful for other systems are kept side and are utilized in practical based learning for students. Workshop conducted on left out e items to manufacture various items like paperweight, etc., under the heading of "E- waste management" to help our students to gain hands on practice and at the same time to reduce expenses, wherever possible. E- Waste management efforts have been directed towards safety and environment friendly appropriate methods of disposing devices and materials from computer labs and other areas. Electronic goods are put to optimum use the minor repairs are carried out by the staff and the major repairs by the professional technicians and are reused.

File Description	Document
Geo tagged photographs of the facilities	View Document

Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Bore well /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution Organizes National Festivals, Birth, and Death Anniversaries of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programmes conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to display the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

Teachers' day: - Dr. Sarvpalli. RadhaKrishnan Birth Anniversary- on 5 September, we celebrate Dr.Radhakrishnan's birthday as Teacher's Day with great fervor. The students of our college organize a cultural program and felicitate faculty members for teachers and the Guru-Shisha parampara is celebrated.

Constitution Day: To create awareness among the students, the importance of knowledge of constitution in our life. Constitutional day we celebrate on 26th November Constitution Day, also known as "National Law Day", is celebrated in India to commemorate the adoption of the Constitution of India. The department of political science of our college organizes guest lecture programme on this event.

Sports Day: this day is celebrated on 29 August in memory Dhyanchand great Indian Hockey player to create sportiveness among the students. About the importance of sports and games in the life of every individuals. The Physical education department organizes national sports day every year where in various outdoor activities like athletics and other events are organized.

Karnataka people celebrate Kanakadasa Jayanti each year in general and by the people of Kuruba Gowda community to be specific. This day is celebrated in our college as a commemoration to their great poet, saint, philosopher, composer and musician.

Valmiki Jayanti, also known as Pragati Divas is celebrated to honor the ancient poet Maharishi Valmiki- who is also the author of the great Hindu epic Ramayana. Every year this day is celebrated in our college to create awareness regarding the life of the saint and his work that students should adopt in their lives.

Karnataka Formation Day Is Observed on 1 November Every Year to Commemorate the Day When Kannada Dominant Regions in South India merged as one to form the State of Karnataka. On this occasion the students, principal and other faculty members celebrate by remembering the struggle and the heritage of our state.

Ambedkar Jayanti: Dr.B.R.Ambedkar served as chairperson of the drafting committee of the Constitution of India, and Minister of Law and Justice in the first cabinet of Jawaharlal Nehru in memory of this icon the college celebrates Ambedkar Jayanti.

In Addition to this the college has code of ethics for teachers, students and other employees which has to be followed by each one of them irrespective of their cultural regional, linguistic communal, socio economic and other diversities.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution in its vision and mission statement states that Personality development and national progress, to be at the frontline of the nation, by Obtaining excellence, in individual's growth, In addition, socially responsible citizenship. The college inculcates values of punctuality and discipline among the students .The discipline committee of the college regularly discusses with the students about their problems and tries solving

them.

To propagate national unity and integrity among youth college encourages our students to participate in NSS activities and camps, which molds them to be responsible citizens of the country.

Students Welfare Council: The students are provided with an opportunity to participate in structured leadership with academic personnel and heads as Student Council members. It instills in them a spirit of sovereignty. The leadership roles they are assigned facilitate them to experience responsibility coupled with accountability, competence and compassion in execution.

Women empowerment is one of the main objectives of our college. Anti-sexual harassment / Ladies association Cell seeks to mold the young women in the campus to achieve milestones of success. The cell empowers them to attain emotional, physical and mental freedom to withstand the changing phases of their lives through various seminars, guest lectures and awareness programmes.

The Department of political science organizes human rights day to create awareness among the students about the importance of knowledge of human rights and the same department conducts awareness program on voting behavior and demonstration of voting machines to the students. Our college is always conscious about physically challenged students to provide them with an inclusive environment and learning assistance. The College celebrates the birth anniversary of maharishi Valmiki Jayanti, Kanakadasa Jayanti to commemorate the values of equality and Dr. Bhimrao Ramji Ambedkar and his contributions for the people through the constitution of India. The Dalit icon is honored as the person who aspired to work for the upliftment of women, laborers and untouchables. On Gandhi Jayanti, the college felicitated HDMC workers

Youth represent a substantial part of the membership of Rotary club for its humanitarian commitment.

Young volunteers can make a significant contribution to meet the needs of the most vulnerable people within their local communities through Rotary

blood donation program by the youth of the college. Our college NSS wing to contribute towards creating a more congenial climate for peace and philanthropy.

Professional Ethics:

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his / her students and the society. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient, communicative by temperament, and amiable in disposition. Sample copies of the activities uploaded herewith.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and

festivals (within 500 words).

Response:

Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and march-past are organized and which are followed by “constitution awareness program” in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. By organizing such type of events institute does its share to immersed patriotism and awareness to next generation.

Independence day- It is celebrated every year. It is a grand event marked with the flag hoisting by the Chief Guest. Our students in the form of speeches, singing patriotic songs and other related activities, exhibit cultural activities related to independence movement.

International Women’s Day: Is celebrated on 8th March every year to create gender equity and awareness on Women empowerment. Our college female faculty members and students participate in various cultural and awareness programmes on women health, empowerment skills self-defense and other activities.

Universal human rights: Every year on 10 December, we celebrate human rights day to create awareness among the students about the rights and duties of being the citizens of this country. Renowned lecturers of political science who enlighten the students regarding the same conduct Guest lectures.

National Youth Day is celebrated on January 12, every year in India to honor the birth anniversary of Swami Vivekananda, one of India's greatest leaders and believers of youth power. He pushed for national integration in colonial India, and his famous speech remains as the one that he gave in Chicago in 1893.

Mahatma Gandhi Birth Anniversary.- A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi. Gandhi was additionally

famously known as the Father of our Nation, Bapu or Mahatma. The day is announced as a national occasion and all institutes and workplaces are closed on this celebration. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the institute.

File Description	Document
Annual report of the celebrations and commemorative events for the last five years	View Document

Best Practices

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice: 1. SCOPE FOR UNDER_PRIVILEGED STUDENTS

Objectives

- 1.To identify economically weaker but academically competent students and facilitate them to fulfill their dreams of higher education.**
- 2.To take parental care and facilitate them with food and accommodation so that their focus should be fixed on career prospects.**
- 3.To provide full set of text books, additional learning resources.**
- 4.To encourage such students in co curricular and extracurricular activities.**
- 5.To prepare them competent and become model citizen after their graduation.**

Context

Majority of the students enrolled to our Institution are from different

villages and economically weak sections. But history always reminds us that, good number of bureaucrats, professionals, academicians, entrepreneurs of our country became a role model. Many of such successful individuals witness that their strong commitment and strong will power in fulfilling their aspirations irrespective of their family background. But recent trend of students who are from economically weaker but academically proficient, good number of students do get all other government facilities including different schemes of scholarships. To render the social contribution, college has thought of identifying remote village students and motivate their parents who are ignorant of scope of higher education and encourage them to enroll their children for higher education. With the active support of our esteemed Management, active involvement of Alumni Association, we have decided to promote at least 10 students and facilitate in providing basic facilities to those who are deprived of hostel facilities provided by the government institutions.

Practice

Most of the students enrolled to our college are from villagers and different places like; Bagalkot, Belagavi, Raichur, Koppal, etc. Many of them do get government provisions of hostel facilities, different scholarships schemes, etc. It is noted that, some of the students deprived of hostel facilities which has become extremely difficult for such students to continue their education and many of them returned back to their native or else discontinue their education who could not afford to continue their education. This has become major concern to the Head of the institution to stretch the helping hand to such students so as to pave the way for completion of their graduation and also control the drop out ratio.

College has a separate room with attached facilities accommodate 10 students. Students are well communicated about the facilities available in the Institution. Students who are deprived of government hostel facilities, such students are instructed to give their names to Physical Education Director for seeking accommodation facilities. After a thorough inspection of every student's economic status and family background, Principal shortlists 10 students to get the accommodation. College provides morning breakfast, after noon lunch and night dinner to all these students. The

students who are accommodated in the room is regularly monitored by Physical Education Director. College also provides them one full set of text books, additional learning resources and also some of the teachers and also alumnus of the college do provide financial assistance for the payment of admission fees, examination fees, etc.

Evidence of success

During the last five years 50 students have benefitted the provisions. Most of them were unable to afford fees, hostel fees, etc., the provisions available in the college has helped deserving students to continue their education and complete successfully with good semester end result. Out of which, 27 students have continued for higher education after their graduation at different university for doing their PG programmes. Remaining 23 students have got employability at different sectors including State Government different Departments.

Problems Encountered :

Since the college is private in nature and has acute financial constraint, to fulfill the Vision statement of the Institution and strong social concern and commitment of the Head of the Institution, college had to face difficulty in managing the required financial resources to facilitate required ration. But however, we have never compromised with our commitment to fulfill this Tasks.

Best Practice-II “SAVE THE LIFE BY DONATING BLOOD”



OBJECTIVES OF THE PRACTICE:

- 1.To inculcate the concept of community service among the students.**
- 2.To fulfill the social responsibility of the institution.**
- 3.To educate students about the importance of Blood donation**

CONTEXT:

The college has role-play for community service in addition to curricular, co-curricular and extra-curricular activities. Our Institute practices to help those people who are in urgent need of blood in the case of acute health issues. Every individual must contribute the students, staff of college makes it a practice of donating blood to needy people.

PRACTICE:

This practice exists from last 4 years. Every year the college organizes blood Donation camp. The college made publicity through, Rotary international, Red Cross Society, students, staff, old students, parents and other well-wishers of the institution to approach the institute for voluntary blood donation in needy time. This activity monitored by the college NSS wing and its convener of the college. Whenever any person in want of blood

approaches the college, Principal or convener of NSS wing announce about the details of required blood group along with the status of the patient. Any one of the student or staff member will respond immediately to the announcement and help the patients by donating the blood voluntarily. The beneficiaries express their heartfelt thanks to the Principal, NSS wing and donors. It gives utmost satisfaction to all the stakeholders of the Institution as this is a lifesaving donation.

Evidence of Success

Totally, college has good track record of beneficiaries from across the city during the assessment period. In addition, the patients suffering from various diseases like Heart problem, kidney problems, and surgeries for different problems including accidents were benefitted through this programme.

Problems encountered

1. The students have wrong notion about blood donation.
2. At the time of examinations, the students are not able to donate blood.
3. To overcome this problem the staff members donate the blood.
4. The college also motivates parents in the Parents Meeting to convince and guide their Children to donate blood.

File Description	Document
Best practices in the Institutional web site	View Document

Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our college is committed to effecting a transformation in society for the

better, and the institution emphasises both the social and economic strains of education. In our college not only are innovative methods of teaching imparted, education at the institution is also marked by its singularly inclusive character. Students of the college are inspired to excellence, and while academic performance is given utmost importance, the staff members of this institution take greater pride in the role they play in reshaping the personality of the young minds. It is to this effect that co-curricular activities, including sports, are actively encouraged, which ensures that the college succeeds in its vision to groom and prepare students for the many challenges that are bound to lay strewn once they step beyond the threshold. While remaining inextricably entwined to its traditional roots, the administration of the college has ensured to keep step with the times, as can be gleaned from the state-of-the-art facilities that the students are provided. The infrastructure of the college is constantly upgraded, and use of technology advantageously leveraged to enhance the learning experience. Nevertheless, the defining feature of the institution is its thrust on value-based education, which results in students leaving the campus with their horizons markedly widened.

Distinctive features of institute:

Nearly 98% of the students at the college hail from communities classified under Scheduled Castes / Scheduled Tribes (SC/ST) and OBC. An entire bookshelf is dedicated at the college for the benefit of the SC/ST students, while others from the more vulnerable sections of society are offered additional motivation with the promise of the entire set of books for an academic year for proficiency in studies.

Although K.E.Board's College is beset, like many private educational institutions of the country, by financial woes, the institution is always mindful of its commitment to its many employees, each of whom is paid salary every month without fail. In addition, each year, their salary is given an increment.

The college is commitment to inclusivity ensures that no deserving student, no matter the economic constraints, is denied the education he or she deserves. This is a reflection of the college's belief in the principle that education is primarily a service. It is this belief that has prompted the

management to offer free accommodation to those who need it.

Co-operative Management:

The Principal of the college, with years of experience in the bag, is both a leader and mentor to the faculty, where young lecturers learn from their older colleagues, on whom the youthful excitement of the former rubs off, pushing each to aspire to excellence.

K.E. Board Institution existed before India attained Independence, it is to no one's surprise that the institution's destiny is entwined with that of the nation. The role that the institution essayed in the struggle for freedom is an integral part of the rich and illustrious legacy of K.E.Board's College. The institution has continued to play a role in nation building, and will do so for the entirety of its existence. The number of alumni currently serving in the armed forces, police and the bureaucracy attests to the sense of patriotism that the college infuses in its student body.

Toppers in academics are feted at the 'highest scores' event, while achievers in sports are felicitated as 'Veeragrani'. To deserving students in each class, a dictionary is awarded. A trait that distinguishes each student marks him or her out for this unique honour.

The NSS wing at the college is always active in order to imbibe strong social values in our students.

The institution takes up significant career guidance programmes to guide students, particularly those from the rural pockets, chalk out the path they wish their life to take.

The mentoring scheme has developed systematic roadmap for improving different aspects of personality, communication skills, presentation skills, teamwork, and hone leadership qualities. In addition to all these, students are also taught how best to give their resume the much needed burnish.

The college has constituted an Anti-Harassment Committee to prevent sexual harassment.

The students are provided requisite training that prepares them for the rigmarole of placement, and helps them face interviews with confidence.

Various personality development programmes and camps are conducted to monitor the health of girls on the campus, and ensure they receive requisite medical attention.

Eminent personalities such as Dr R. G. Akkihal, Chairperson of Akkihal College, Dr Pramod. Gai, Former Vice-Chancellor KUD, Dr Gururaj. Karjagi, a renowned Educationist, add to the majesty of various ceremonies at the college, with their inspiring speeches, and the sheer force of their personalities, which inspires the student body.

The students complement the lessons learnt within the confines of a classroom with activities undertaken for the betterment of society. Volunteer blood donation camps are held regularly. The members of the group that organises this camp can always be reached out to in case of emergencies.

The institution encourages the students in the field of art and culture. Many of our students are small screen artistes, directors, while a few have even shone on the big screen. Among these stars are alumni such as Ranjita Jadhav, Nagratna Patil and Chidambar Kulkarni.

Their rustic beginnings have not stopped students hailing from the villages from reaching their goals. Savitri. Gubenkoppa, Pushpa Patted are among those who have bagged a gold medal in the university exams. More than 20 students have scored 100/100 in different subjects.

During the last five years there are 112 students who have completed their post-graduation in various courses like MA,MLIS,MBA, MSW, Masters in Journalism B.ED, PhD, professional courses, NET SET clear, Govt job, cleared in competitive exams one of our students has cleared UPSC prelims.

To develop skill in language “SAAHITYA BAHAVAN” is established. It enhances the knowledge among the students regarding the work of various poets and authors from 19th century poets and authors to the present day writers. The Bhavan contains the portraits of various authors and poets from 19th Century to present day poets and authors.

Another important distinctiveness of our institution is we have a well-

equipped gymnasium that is being granted to our institution by Mr. PRAHALAD JOSHI, Member of Parliament has contributed financial assistance under M.P. Fund of Rs.5.0 lac.

File Description	Document
Appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

Preceding to the assessment period, college has very good track record of sports students. Some of them are University Blues. Though college is purely private in nature and running general UG programmes, inspite of the financial constraints, we have never compromised in fulfilling the academic prospects.

Academically college has achieved higher goals by getting gold medals in final examination. Miss Savitri Gubenkoppa and Miss Sheevaleela Kotur got gold medals in Kannada Subject. Miss. Pushpa Patted got Gold Medal in Economics. In sports, till this day nine students have become University Blues. Master Sunil. Salunke represented Karnatak Univeristy Dharwad in football for three years continuously and became the captain of the Karnatak University team. Under his captainship Karnatak Univeristy Dharwad got third place in all India University Foot Ball tournament. Shri. Shivanand Sunkad represented Karnatak Univeristy Dharwad for two years in Yoga at All India University sports meet. The college has developed a good library which is being used by many students for their academic achievements.

Concluding Remarks :

To conclude, the college is deeply rooted to its core values, mission and vision through every activities of the college and has been consistently committed towards upliftment of the underprivileged and welfare of the society. The institute has been persistently contributing in providing contemporary curriculum to meet the local and global demands of various stakeholders. Before the composition of criterion wise information and documentations, college has conducted awareness programmes on revised NAAC manual. The entire content of the manual along with its SOP is clearly made known to every staff of the college including non teaching staff. The entire content of SSR is composed and compiled, uploaded necessary supporting documents by our staff with utmost holistic and professional approach. We are very much thankful and grateful to our esteemed K.E. Board Management Executive Chairman Shri S.T. Patil Secretary Shri. D.S. Rajpurohit and other members of the governing body for their scope and provisions to prepare the SSR. We

are also grateful enough to NAAC office for enlightening the Institution to stand in awe of national policies and elevating the image of Institution to structurally fulfill its Vision and Mission. Finally, We, the entire staff of the college collectively prepared the entire content of SSR with our limited knowledge and abilities. The supporting documents wherever we have uploaded are genuine and accurate. The entire staff of the college are very new to this mechanism. We also seek guidance from NAAC for further improvement of Institution for the overall development of students community.

NAAC