

ಕೆ. ಐ. ಲೀಡರ್ಸ್ ಫಿರ್ಟ್ ಗ್ರೇಡ್ ಆರ್ಟ್ಸ್ ಮತ್ತು ಕಾಮರ್ಸ್ ಕಾಲೇಜ್  
ಶಿವಾಜಿ ಸರ್ಕಲ್, ಸವದತ್ತಿ ರಸ್ತೆ, ಧಾರವಾಡ-6

**K. E. Board's First Grade Arts and Commerce College**

Shivaji Circle, Savadatti Road, Dharwad-6

(College Code No-1218)

E-Mail: kebdegree2003@gmail.com

### 3.4.2 List of MoUs

#### No. of functional MoUs with institution

| Sl.No. | Name of the MoU                                           | Activity                                      | Date                     | Page No. |
|--------|-----------------------------------------------------------|-----------------------------------------------|--------------------------|----------|
| 1      | Sri Sathya Sai Seva Organization, Dharwad                 | Communication Skill & Personality Development | 10/01/2019 To 10/03/2019 | 1 to 16  |
| 2      | Vidya Poshak, Dharwad                                     | Interview Skill & Group Discussions           | 17/08/2017 To 30/09/2017 | 17 to 29 |
| 3      | Logic Computer Centre, Dharwad                            | Personality Development                       | 26/12/2018 To 10/02/2019 | 30 to 35 |
| 4      | Rabsons Info World, Dharwad                               | Professional Skill                            | 16/01/2018 To 05/02/2018 | 36 to 41 |
| 5      | Nichrome Testing Laboratory & Research Pvt. Ltd., Dharwad | Field Study                                   | 20/02/2020               | 42-48    |





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### MEMORANDUM OF UNDERSTANDING

The "Elevate-Skills on Campus Program" run by Sri Sathya Sai Seva Organization - Dharwad is geared towards enhancing applied skills of Arts and commerce graduates to build their career in HR, Computer Skills, Interview Skills, English Communication Skills and other general domain. Elevate caters skilled human Resources across the state of Karnataka, Elevate strengthens the ecosystem by producing ready and efficient human resources.

Elevate is "Skills on campus" program where we train the students on all industry relevant skills in their College campus itself.

THIS MEMORANDUM OF UNDERSTANDING ('MOU') is made at Dharwad, Karnataka, India on this of Academic year 2018-2019 by and between:

Sri Sathya Sai Seva Organization (SSS), a trust having its principal office at Dharwad District Karnataka duly represented by its CEO, Sri Pradeepkumar Marikundam (here in afire referred to as 'SSS', which expression shall, unless repugnant to the meaning or context thereof, be deemed to mean and include its successors and permitted assigns); and "K E BOARD'S FIRST GRADE ARTS AND COMMERCE COLLEGE DHARWAD" having its presence at Shivaji Circle Savadatti Road , duly represented by its Principal, Prof M.A Siddhanti of (hereinafter referred to as 'KEB FGC Dharwad, which expression shall, unless repugnant to the meaning or context thereof, be deemed to mean and include its successors and permitted assigns); and Sri Sathya sai seva oraganization and "KEB FGC Dharwad" are hereinafter collectively referred to as 'Parties' and individually as a 'Party'. -



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## Purpose

Sri Sathya Sai Seva Oraganization and K E Board's First Grade Arts and Commerce College Dharwad are joining hands to make the north Karnataka an employed society. The centric goal of both the organization is to provide professional skills training such as Communication Skills, Personality Development training, Corporate training ,Social Behavior training and Corporate Culture along with Academic Knowledge in the prospective of JOB.

Main purpose of this program is for those who are economically backward and unable to go for computerized skills training at private organization. Keeping this in mind, prime goal of this MOU is to bridge between the college and companies by giving the corporate skills required for candidates to make them eligible for MNC companies.

## WHEREAS

1. Sri Sathya Sai Seva Oraganization; and "KEB FGC Dharwad -" are desirous to build the skills among the students enrolled for the program in non-technical training,
2. Sri Sathya Sai Seva Oraganization; acts as a natural partner with the mission to promote skill through training, mentoring, networking, and imparting hands on learning.
3. The Parties recognize the capabilities and resources that each party brings, and agrees to use their best efforts to bring together those capabilities and resources to collaborate for the purpose of supporting skill based training with Sri Sathya sai seva oraganization. The "KEB FGC Dharwad will support these trainings and resources for Supporting in training the enrolled students for the program.



  
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The Parties are therefore entering into this MOU to record the terms and conditions of this collaboration Sri Sathya sai seva oraganization and KEB FGC Dharwad have agreed to enter into this non-binding MOU to record their present state of agreement in principle in respect of the Elevate Project.

NOW IT IS HERTEBY MUTUALLY AGREED BY AND BETWEEN THE PARTIES AS

### **FOLLOWS:**

The collaboration between Sri Sathya sai seva oraganization and "KEB FGC Dharwad" will create a skill based holistic training ecosystem the college The objective of this partnership is to elevate the students to build the Industry vetted skills through strategic and <sup>K</sup>skill based training, workshops and seminars.

### **Roles & Responsibilities of “KEB FGC Dharwad”**

1. Party would enter in MOU for the “empowering graduates by nurturing skills “employment skill programme for interested students of "KEB FGC Dharwad"
2. Party will support in providing 90 hours (60 days, 1.5 hours per day for 3rd year students, ) skill based training in its campus
3. Party will provide classroom (with its furniture), electricity, teaching aids (blackboard, chalk, duster) for developing suitable teaching/training systems, and with an option to increase the same in line with the increase in the number of trainees.
4. Party will provide a computer lab of minimum 30 computers in working condition for the ICT training of the trainees, with provision of Internet and electricity,
5. The party would extend the necessary support to deliver guest lecturers 10 the trainees' of the Elevate Program on the technology trends and pedagogical requirements.



*[Signature]*  
 Final Officer in Charge  
 Shivaji College, Savadatti, Dharwad-4

6. The Party understands that Sri Sathya sai seva oraganization will not be paying any charges towards capacity utilization nor any other levies. The Sri Sathya sai seva oraganization will however, ensure to keep all articles, things, installations, fixtures, fittings and all the Interiors installed at the Premises in good order and proper usable condition

#### **Roles & Responsibilities of Sri Sathya sai seva oraganization:**

Sri Sathya sai seva oraganization “empowering graduates by nurturing skills “

Program will train the enrolled students on the industry vetted skills and make them employable

1. Design employment skill programme training program.
2. “KEB FGC Dharwad will be branded in Sri Sathya sai seva oraganization program website and other relevant platforms.

#### **Training Details:**

| <b>Final Year (B.A and B.Com)</b>              |
|------------------------------------------------|
| 1. English Communication Skills                |
| 2. Personality development traits(soft skills) |
| 3. Analytical skills                           |
| 4. Computer Skills (MS-Excel)                  |
| 5. Interview skills & mock interviews          |

#### **Joint contributions:**

1. Sri Sathya Sai Seva Organization and “KEB FGC Dharwad” shall collaborate and pool resources in order to identify training at various places for participation in the programs conducted under these partnerships.
2. Sri Sathya Sai Seva Organization and “KEB FGC Dharwad” will jointly promote skill development and other events organized under this partnership.



  
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### Engagement Team:

Sri Sathya Sai Seva Organazation engagement team will comprise of the following point of contacts \_\_\_\_\_ Gmail \_\_\_\_\_

"KEB FGC Dharwad" engagement team will comprise of the following point of contacts:

Mr.

Email:

### Term, Termination and Effect of Termination

This MOU will commence on the date written herein below ("the Effective Date") and shall be valid till 3 years ("the Term"). Each Party shall, at any time during the Term, be entitled to immediately terminate this

MOU by giving month's written notice to the other party. If such other Party materially breaches this MOU and such other Party or its representatives engage in activities that non defaulting Party reasonably believes pose risk to its reputation or goodwill, or if the batch is not found, it will lead to termination of the above mentioned MOU



  
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### Confidentiality

The Parties acknowledge that, in the course of their negotiations under this MOU, it may be necessary for one Party to provide documentation, technical and business information and/or intellectual property, in whatever form recorded (collectively, "Confidential Information"), to the other Party. All Confidential Information provided or disclosed by either Party hereunder shall remain the property of the furnishing party, and shall be held in strict confidence by the receiving Party, unless the furnishing Party otherwise consents in writing or unless disclosure of such Confidential Information is required by the applicable laws, Confidential Information furnished by any Party here under.

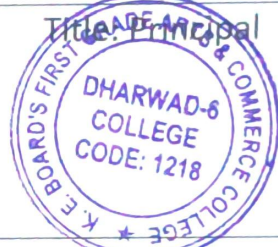
### Arbitration

All disputes arising out of or in connection with this Agreement shall be settled through arbitration & the arbitration proceedings shall be held in Dharwad in accordance with the Arbitration & Conciliation Act, 1996.



  
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IN WITNESS WHERE OF the Parties hereto have duly executed this MOU as on  
date above written

| Sri Sathya Sai Seva<br>organization -Dharwad                                                                                                                                                                                   | K E Board's First Grade Arts<br>and Commerce College-<br>Dharwad                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| By signing this MOU, I also<br>confirm that I am authorized to<br>sign on behalf of Sri Sathya Sai<br>Seva Organization<br><br><br>Signature | By Signing this MOU, I also<br>confirm that I am authorized to<br>sign on behalf of KEB FGC<br>Dharwad<br><br><br>Signature |
| Name:Sri.Madhav Yadwad                                                                                                                                                                                                         | Name: Prof. M A Siddhanti                                                                                                                                                                                      |
| Title: Trainer<br>SSS Yuva Jeevan Vikas<br>                                                                                                 | Title: Principal<br>                                                                                                       |
| Date: '                                                                                                                                                                                                                        | Date:                                                                                                                                                                                                          |

  
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|| Om Sri Sairam ||  
**Sri Sathya Sai Seva Organizations, Karnataka**  
 District: Dharwad



From,  
 The District President  
 Sri Sathya Sai Seva Organizations  
 Dharwad District

Date: \_\_\_\_\_

**Sub:** Request to permit for 'Sri Sathya Sai Yuva Jeevan Vikas' – Employment Skill Training Program at College Campus.

Respected Sir/Madam,

**A brief introduction on who we are and what we do:**

The Sri Sathya Sai Seva Organisation was founded in the 1960s by Bhagawan Sri Sathya Sai Baba to enable its members to undertake service activities as a means to spiritual advancement. We as a part of Organization undertake spiritual, educational and service activities under the inspiration and guidance of Bhagawan Sri Sathya Sai Baba and function through the Sri Sathya Sai Samithis / Centers all over the globe. Some of our service activities include items such as organizing medical check-up camps, adoption of under-developed villages for accelerating rural development, employment skill development training, blood donation, personality development workshops, old age homes, etc. Among the new projects undertaken by the organization, we have a platform by name "Sri Sathya Sai Vidya Jyoti Programme" in which we get associated with Schools, Parents and Children to conduct developmental activities. Our activities are already on-going in one of adopted Government School in Navanagar, Hubballi and Nayakana Hulikatti, Dharwad.

**Request for conducting employment skill training program:**

Taking the spirit of "Empowering Graduates by Nurturing Skills" recently we have started one **employment skill training program** called 'Sri Sathya Sai Yuva Jeevan Vikas' through which we train the needy job seeking graduates on the skills required in the job market with placement assistance. This program is completely **FREE OF COST** as this is a service activity of our Seva Organization. As a part of follow up we are also ready to conduct workshops and counselling at regular intervals to help students. It would be our pleasure in getting associated with your esteemed organization.

Sairam.

Thanks and Regards,

Sincerely yours,

Sri Venkatraman S. Vernekar  
 District President  
 Sri Sathya Sai Seva Organizations  
 Dharwad District

**VENKATARAMAN VERNEKAR**  
 Dist. President  
 Sri Sathya Sai Seva Organization,  
 Dharwad Dist.



**Love All Serve All – Help Ever Hurt never**

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 Shivaji Circle, Savatoli Road, Dharwad.



# SRI SATHYA SAI SEVA ORGANISATIONS

## YOUTH WING, DHARWAD DISTRICT



### Core Team of SSS Yuva Jeevan Vikas Program



Sri Pradeepkumar Marikundam  
Former District Youth Coordinator  
SSSSO, Dharwad District  
Concept Designer and Chief Executer



Sri Venkatraman Vernekar  
District President  
SSSSO, Dharwad District



Sri Satishkumar Naik  
District Youth Coordinator  
SSSSO, Dharwad District



Sri Venkatesh Kalal  
Sai Youth  
SSSSO, Dharwad District



Sri Venkatesh Patil  
Sai Youth, SSSSO, Dharwad



Sri Madhav Yadwad  
Trainer, SSS Yuva Jeevan Vikas



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# Sri Sathya Sai Yuva Jeevan Vikas (SSSYJV) - Employment Skill Program

@ Your College Campus (Academic Year 2018 - 2019)



Most of today's youths, in spite of securing degree and attaining high marks in their academics, many remain unemployed. This is largely due to gaps in skills as required by the competitive employment world. Sri Sathya Sai Yuva Jeevan Vikas (SSSYJV) Program is a service activity initiated by Sri Sathya Sai Seva Organizations, Youth Wing, Dharwad District to train students who are in the final year of their degree/ completed their degree by nurturing skills required in the job market. This program is completely FREE OF COST. In addition, the motto of the SSSYJV program is to bring spiritual transformation in the young minds to make them practice human values. The training duration will be a total of 90 sessions in the academic year 2018 - 2019.

## CURRICULUM

| Module                                                          | Total No. of sessions |
|-----------------------------------------------------------------|-----------------------|
| English Communication Skills with Functional English Activities | 36                    |
| Personality development traits (Soft Skills)                    | 12                    |
| Analytical Skills                                               | 27                    |
| Computer Skills (Microsoft Excel)                               | 10                    |
| Interview Skills and Mock Interviews                            | 5                     |

### English Language Communication Skills

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Spoken English</b> <ul style="list-style-type: none"> <li>Fluency Development</li> <li>Conversational English</li> <li>Accent Improvement</li> </ul>                                         | <b>Listening</b> <ul style="list-style-type: none"> <li>Identifying the main ideas, key details, and inferred meanings from listening passages of up to five minutes.</li> <li>Understanding a range of common vocabulary and a few idioms</li> </ul> |
| <b>Written English</b> <ul style="list-style-type: none"> <li>Presentation of Ideas in Written form</li> <li>Business Letter Writing</li> <li>Resume Writing</li> <li>Report Writing</li> </ul> | <b>Reading</b> <ul style="list-style-type: none"> <li>Read, understand and summarize the main points of a reading section</li> <li>Comprehension of passages for competitive exams</li> </ul>                                                         |

### Personality Development

|                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Self Development</b> <ul style="list-style-type: none"> <li>Positive Attitude</li> <li>Confidence Building</li> <li>Independent thinking</li> <li>Motivation</li> <li>Adaptability</li> <li>Honesty and Integrity</li> </ul> | <ul style="list-style-type: none"> <li>Leadership Skills</li> <li>Time Management</li> <li>Using Body Language</li> <li>Public Speaking</li> </ul> <b>Life Skills</b> <ul style="list-style-type: none"> <li>Management of Emotions</li> <li>Inter personal skill</li> </ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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## Analytical Skills

### Quantitative Aptitude

- Basic Mathematics
- Average
- Percentage
- Profit and Loss
- Ratio and Proportion

### Reasoning

- Series
- Coding and Decoding
- Syllogism
- Direction Sense
- Blood Relations

## Computer Skills (Microsoft Excel)

### Introduction to MS Excel and Understanding Basic Working with it

- Introduction to MS Excel
- Using Excel Shortcuts with Full List of Shortcuts
- Formatting Cells, Rows, Columns and Sheets
- Page Layout and Printer Properties

### Working with Formulas/Functions

- Mathematical Functions
- Text Functions
- Date and Time Functions
- Logical Functions
- Lookup Functions

### Conditional Formatting

- Using Conditional Formatting
- Using Conditional Formatting with Multiple Cell Rules
- Using Color Scales and Icon Sets in Conditional Formatting

### Data Sorting and Filtering

- Sorting Data A-Z and Z-A
- Using Filters to Sort Data
- Advance Filtering Options

### Pivot Tables

- Creating Pivot Tables
- Using Pivot Table Options
- Changing and Updating Data Range
- Formatting Pivot Table and Making Dynamic Pivot Tables

### Working with Charts

- Creating Charts
- Types of Charts and Their Usage

## Functional English (English Learning Activities)

- Contribute 3 related words (like vehicle, road and travel)
- Self Introduction
- Introducing a friend
- Practicing nursery rhymes
- Describing two likes and two dislikes of other person
- Explaining daily routines (Past Tense)
- Explaining daily routines (Future Tense)
- Describing a given picture
- Make 10 sentences out of 50 scattered words
- Role Play of a famous personality giving TV interview

- SponTalk (Spontaneously speaking on a given topic)
- Two Truths and one Lie
- Selling an object
- Complete the story (by contributing sentences)
- Conversation with friend after meeting for a long time
- Dialog between two people (customer – Shop keeper)
- Taking an appointment with doctor
- Asking somebody for directions
- Conversation with a counselor regarding the admission in the school.
- Reading small story book and comprehending the contents.
- Listening to a audio and answering the questions

## Interview Skills

- Interview techniques
- Resume Preparation
- Mock Interviews

- Tips to sell yourself
- Work Place Etiquettes

"Love All-Serve All ; Help Ever-Hurt Never"  
- Sri Sathya Sai

"The End of Education Is Character"  
- Sri Sathya Sai

Sri Satishkumar Naik  
District Youth Coordinator  
SSSSO, Dharwad District  
Mob: 9731735232



Sri Madhav Yadwad  
Trainer  
SSS Yuva Jeevan Vikas Program  
Mob: 9972523190

Sri Venkatraman Vernekar  
District President  
SSSSO, Dharwad District  
Mob: 9449914764

First Grade Arts & Commerce College,  
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Student sharing his opinion about Sri Sathya Sai Seva Organisation



Students taking Oath of Sri Sathya Sai Seva Organisation



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**Conducting classes for students**



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# K. E. Board's First Grade Arts and Commerce College

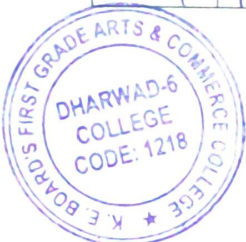
Shivaji Circle, Savadatti Road, Dharwad-6

(College Code No-1218)

Sri Sathya Sai Seva Organisation

Subject: Communication Skill

| Sl No | Name of the Student       | Sign          |
|-------|---------------------------|---------------|
| 399   | Akash. H. Bhajantni       | AHB           |
| 40    | Ganesh. J. Khatwani       | Ganesh        |
| 41    | Naveen. M. Ballari        | Naveen        |
| 42    | Sudeep. R. Ashtekar       | S.R. Ashtekar |
| 43    | Vinayak. M. Karadigudda   | Vinayak       |
| 44    | Tannab. Belu              | T.B.B.        |
| 45    | Yankappa Kothed.          | Yankappa      |
| 46    | Abhishek Nayaka           | Abhishek.     |
| 47    | Ravi S. Jorapur           | Ravi          |
| 48    | Vishwanath Kaxennavar     | Vishwanath    |
| 49    | Moumesh H Nayak           | Moumesh       |
| 50    | Maresh Belavade           | Maresh        |
| 51    | Mahantesh. B. Tippannavar | Mahantesh     |
| 52    | Siddamoodha. Kalagoudra   | Siddamoodha   |
| 53    | Pavan. Uadadadagi         | Pavan         |
| 54    | Praveen. H. Gajappanavar  | Praveen       |
| 55    | Prakash. C. Vagennavar    | Prakash       |
| 56    | Priganka. G. Kumbhar      | Priganka      |
| 57    | Pooja. u. Siddapurmath    | Pooja. u. S   |



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# K. E. Board's First Grade Arts and Commerce College

Shivaji Circle, Savadatti Road, Dharwad-6  
(College Code No-1218)

Sri Sathya Sai Seva Organisation,

Subject: Communication Skill

| Sl No | Name of the Student             | Sign                    |
|-------|---------------------------------|-------------------------|
| 58)   | Shankudevi. L. Madivale         | S. L. Madivale          |
| 59)   | Sakikubai. S. Yadawad           | S. S. Yadawad           |
| 60)   | Rajeshwari. A. Goudi            | Rajeshwari              |
| 61)   | Savita. C. Shindogi             | S. C. Shindogi          |
| 62)   | Vidyaashree. C. Nandan          | <del>Vidyaashree</del>  |
| 63)   | Jyothi. S. Kadam                | Kadam                   |
| 64)   | Kavitha. S. Norkar              | <del>K. S. Norkar</del> |
| 65)   | Pavitra. T. Mindenavra          | <del>Pavitra</del>      |
| 66)   | Sujata. N. Hadepad              | S. N. H                 |
| 67)   | megha. P. Savi <del>Katti</del> | M. P. S                 |
| 68)   | Deepa. V. Bali                  | Deepa                   |
| 69)   | Savita. H. Kadekole             | <del>Savita</del>       |
| 70)   | Anshata. M. Hallad              | <del>Anshata</del>      |
| 71)   | Shrilaxmi. S. Bellihuli         | Shrilaxmi               |
| 72)   | Soubhagya. F. Koni              | S. F. K                 |
| 73)   | Sushmita. M. Sunagar            | <del>Sushmita</del>     |
| 74)   | Aishwarya. G. Rachanagoudra     | Aishwarya               |
| 75)   | Samrin. D. Konnur               | <del>Samrin</del>       |
| 76)   | Deepa. Y. Malladad              | <del>Deepa</del>        |



  
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ಸ್ಯಾಪ್: 2003

① :0836 2747813

ಕೆ. ಇ. ಬೋರ್ಡ್‌ನ ಪ್ರಥಮ ದರ್ಜೆ ಕಲಾ ಮತ್ತು ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ

ಶಿವಾಜಿ ಸರ್ಕಲ್, ಸವದತ್ತಿ ರಸ್ತೆ, ಧಾರವಾಡ-6

**K. E. Board's First Grade Arts and Commerce College**

Shivaji Circle, Savadatti Road, Dharwad-6

(College Code No-1218)

E-Mail: [kebdegree2003@gmail.com](mailto:kebdegree2003@gmail.com)

Date: 11.03.2019

## REPORT

K E Board's First Grade arts and Commerce College, Dharwad and Satya Sai Seva Organization jointly conducted a programme on development of Skill to BA and B.Com Students of Final year for (60days) 2months. The training will be of (1.5) one and half an hour on all working days.

Shri Satya Sai Organization provided the technical trained staff to train the students. The Training was focused, on it Skills, Communication skill, Networking and Computer Skills. The programme was conducted successfully for 60days. No fee was charged. The main purpose of the training was to give training to those who are economically backward and unable to go to for computerized skill training at private organizations. The students really developed good skills from this programme.



  
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